



Minutes of the annual meeting of Moretonhampstead Parish Council held on Tuesday 14th May 2019 at 7.00pm at the Community Club, Moretonhampstead

Present	Cllr Anna Adnitt Cllr Nicky Cardew Cllr Malcolm Chudley Cllr John Farrand-Rogers Cllr Mike Jeffery Cllr Gordy Keep Cllr Rose Mogeni Cllr Bas Payne (Chaired the meeting) Cllr Penny Simpson Cllr Mike Warner
In attendance	Sarah Jenkins – Locum Clerk

Public Session:
No members of the public were present.

Minute Ref	Agenda item	Discussion points	Outcome/action
53/2019	To elect a Chairman for this meeting only.	As the current Chairman and Vice-Chairman were unable to attend the meeting, it was agreed to elect a Chairman from Members present to chair this meeting only.	Cllr Penny Simpson proposed that Cllr Bas Payne chair the meeting. Seconded by Cllr Malcolm Chudley and resolved.
54/2019	To elect a Chairman for the ensuing year.	As this was the first meeting of the new Council following the elections, Members introduced themselves. Cllr Mike Jeffery was congratulated on his re-election to Teignbridge District Council.	Cllr Mike Jeffery proposed that Cllr Vivienne Hodges be elected Chairman of the Council for the ensuing year. Seconded by Cllr Malcolm Chudley and resolved. [Note: As Cllr Hodges was not present, the Declaration of Acceptance of Office would be signed at a later date]
55/2019	To accept apologies for absence.		Apologies were accepted from former Cllr Jane Willis (previous Chairman), Cllr Paul Dodd and Cllr Vivienne Hodges.
56/2019	To elect a Vice-Chairman for the ensuing year.		Cllr Mike Jeffery proposed that Cllr Mike Warner be elected Vice-Chairman of the Council for the ensuing year. Seconded by Cllr Nicky Cardew and resolved.

57/2019	To confirm the appointment of Sarah Jenkins as the Council's locum Proper Officer and Responsible Financial Officer to be employed for 10 hours per week, with up to an additional 5 hours per week as required (to be approved by the Chairman), at salary level SCP 20.	Cllr Bas Payne advised that the previous Clerk and the locum Clerk were of the view that the appointment should be for 15 hours per week.	Cllr Nicky Cardew proposed that the appointment of Sarah Jenkins as locum Clerk be confirmed. Seconded by Cllr John Farrand-Rogers and resolved . Cllr Nicky Cardew proposed that the locum Clerk be employed for 15 hours per week, hours to be reviewed after two months, at salary level SCP 20. Seconded by Cllr Penny Simpson and resolved .
58/2019	To confirm that all Members have signed the Declaration of Acceptance of Office prior to the meeting.		The Clerk confirmed that all Members had signed the Declaration of Acceptance of Office.
59/2019	To elect an Internal Financial Regulator.	Cllr Bas Payne advised that he would be willing to continue as Internal Financial Regulator for the short term to assist the locum Clerk and to ensure consistency during the next few months.	Cllr Malcolm Chudley proposed that Cllr Bas Payne be elected as Internal Financial Regulator. Seconded by Cllr Mike Warner and resolved .
60/2019	To agree Finance and Policy Committee members and to elect a Chairman of the Committee.		It was resolved to appoint the following as members of the Finance and Policy Committee: Cllrs Vivienne Hodges, Mike Warner, Nicky Cardew, John Farrand-Rogers, Bas Payne, Gordy Keep, Paul Dodd. Cllr Malcolm Chudley proposed that Cllr Nicky Cardew be elected Chairman of the Finance and Policy Committee. Seconded by Cllr Penny Simpson and resolved .
61/2019	To agree the bank account signatories (including online authorisation).		Cllr Rose Mogeni proposed that the following be appointed as bank account signatories, including online authorisation: Cllrs Vivienne Hodges, Nicky Cardew, Mike Warner, Malcolm Chudley, John Farrand-Rogers. Seconded by Cllr Penny Simpson and resolved .
62/2019	To agree Planning Committee members and to elect a Chairman of the Committee.	The Parish Council thanked Cllr Mike Jeffery for his years of service as a member and Chairman of the Planning Committee.	It was resolved to appoint the following as members of the Planning Committee: Cllrs Malcolm Chudley, Nicky Cardew, Bas Payne, Mike Warner, Rose Mogeni, John Farrand-Rogers, Gordy Keep, Vivienne Hodges, Paul Dodd.

			Cllr John Farrand-Rogers proposed that Cllr Bas Payne be elected Chairman of the Planning Committee. Seconded by Cllr Rose Mogeni and resolved .
63/2019	To agree Open Spaces Committee members and to elect a Chairman of the Committee.		It was resolved to appoint the following as members of the Open Spaces Committee: Cllrs Paul Dodd, Gordy Keep, Mike Jeffery. Cllr Malcolm Chudley proposed that Cllr Paul Dodd be elected as Chairman of the Open Spaces Committee. Seconded by Cllr Nicky Cardew and resolved .
64/2019	To ratify the Dartmoor National Park Authority nomination.		Cllr Mike Warner proposed that the Council ratify Cllr Bas Payne as the nominee for the ballot for the Dartmoor National Park Authority. Seconded by Cllr Penny Simpson and resolved .
65/2019	To review and confirm Parish Council members on the following working groups: Marketing Moreton Working Group Local Plan Response Group		Cllr Gordy Keep proposed that Cllr Penny Simpson and Cllr Anna Adnitt be appointed to the Marketing Moreton Working Group. Seconded by Cllr Mike Jeffery and resolved . Cllr Anna Adnitt proposed that the following be appointed as members of the Local Plan Response Group: Cllrs Mike Warner, Nicky Cardew, John Farrand-Rogers, Malcolm Chudley, Bas Payne. Seconded by Cllr Mike Jeffery and resolved .
66/2019	To review and confirm Parish Council representatives on community and other groups: Friends of Moretonhampstead Library (FoML) Wellmoor	Cllr Gordy Keep proposed the following appointments: Cllr Nicky Cardew Cllr Anna Adnitt

	Moretonhampstead Development Trust (MDT)	Cllr Penny Simpson
	Moretonhampstead Information Centre (MIC)	Cllr Paul Dodd, Cllr Anna Adnitt
	Moreton Association of Youth (MAY)	Cllr Rose Mogeni
	Trustees, Bowring Library Trust	Cllr Bas Payne Cllr Vivienne Hodges
	Devon Association of Local Councils (DALC)	Cllr Vivienne Hodges Cllr Mike Warner
	Teignbridge Association of Local Councils (TALC)	Cllr Vivienne Hodges Cllr Mike Warner Cllr John Farrand-Rogers
			The proposal was seconded by Cllr Malcolm Chudley and was resolved.
The Chairman closed the meeting at 7.26pm.			
Public session: No members of the public present			
Signed:		(Chairman)	
Next meeting: Tuesday 4 th June 2019			