



Minutes of Full Council meeting 5th June 2018

Present	Chairman Cllr Willis, Cllrs Wimberley, Arnold, Jeffery, Hodges, Cardew Chudley, Payne, Austin, Musialski and Simpson		
In attendance	County Councillor Brook (part) and Julie Lammin (Clerk)		
Apologies accepted	Cllr Dodd		
Dispensations	None		
Public Session:	There was two members of the public present		
Item No	Topic	Discussion points	Outcome/action
74/2018	Elect a Vice Chair for this meeting only	Due to the Vice Chairman Cllr Dodd's absence, the Chairman requested a vice chairman for this meeting only.	Proposal: Cllr Hodges Proposer: Cllr Jeffery Seconder: Cllr Arnold Carried
75/2018 Cllr Jane Willis	Draft minutes of the annual council meeting dated 01.05.18	Draft minutes had been circulated with the agenda. The date was incorrect and Cllr Wimberley was not included in the Planning and Finance and Policy Committees. These amendments were agreed.	Proposal: Including the agreed amendments the minutes are accepted as a true record Proposer: Cllr Austin Seconder: Cllr Arnold Carried
76/2018 Cllr Jane Willis	Draft minutes of the council meeting dated 01.05.18	Draft minutes had been circulated with the agenda.	Proposal: That the minutes are accepted as a true record Proposer: Cllr Jeffery Seconder: Cllr Austin Carried
77/2018 County Councillor Jerry Brook	County Councillor's Report	<p>Cllr Brook reported:</p> <ol style="list-style-type: none"> 1. At the May annual meeting Devon County Council (DCC) elected a new Chairman Caroline Chugg. 2. DCC Councillors allowance will increase to £12,600. Future increases will be in-line with employees. 3. Invest In Devon funding is open to Parish Councils for capital spend. 4. DCC employees are being encourage to use their own cups rather than using plastic. 5. Pot holes – Cllr Brook agreed some local roads are in poor condition and has questioned the portfolio holder regarding progress. Under reporting is not helpful and Cllr Brook requested to be notified when pot holes are reported. Cllr Payne commented that people are losing faith in the reporting 	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Cllr Brook will investigate if the serious pot holes in Queens Road can be repaired by DCC.</p>

		<p>and repairing processes and becoming angry. Queens Road is a different situation because the road is not adopted. DCC, Teign Housing and Teignbridge District Council deny responsibility for its maintenance. DCC are unlikely to adopt it although because it has a footpath DCC could be liable for some maintenance. Cllr Willis stated Cllr Gribble had organised some repairs and requested Cllr Brook look into this again.</p> <p>6. Notification of proposed double yellow lines on Court Street was circulated before the meeting. It was agreed that double yellow lines would be needed on both sides of the road from the mini roundabout to Sawyers Walk.</p>	The Clerk will email Cllr Brook.
78/2018 Cllr Jane Willis	<p>Matters arising not on the agenda – for report only</p> <ol style="list-style-type: none"> 1. Item 40/2018 no. 1 Beating the bounds 2. Item 40/2018 no. 3 Music day insurance 3. Item 67/2018 Sentry Seating Opening event 	<p>This has been postponed to September or October.</p> <p>The organisers were informed it is not possible to use the Council's public liability insurance for the event.</p> <p>The Chairman thanked all for their help and attendance. The event was successful and positive comments have been received from the public.</p>	<p>Noted.</p> <p>The organisers have arranged insurance cover for the event on 24th June.</p> <p>Noted.</p>
79/2018 Cllr Jane Willis	<p>Matters under Chairman's discretion</p> <ol style="list-style-type: none"> 1. Clerk's annual appraisal 2. University Study on Understanding Everyday Participation 3. Invitation to Throwleigh Church on how to manage meadows for wild flowers 4. Wellmoor 5. Traffic warning sign for the cycle path 	<p>The Chairman requested comments from Councillors as part of the Clerk's annual appraisal scheduled for 12th June.</p> <p>The final report had been circulated by email. The study findings and outcomes will be available at a drop in session on Saturday 23rd June 2.30-6pm at the Community Club. Hosted by Med Theatre.</p> <p>Cllrs Willis asked Councillors if they would like to join her on Saturday 9th June.</p> <p>The final report will be presented to the public on 27th June 4pm at the Community Club.</p> <p>DCC has confirmed it will arrange for a sign on Brinning Lane warning drivers of cyclists</p>	<p>Noted.</p> <p>Noted.</p> <p>Cllrs Hodges and Cardew will attend.</p> <p>Noted.</p> <p>Noted.</p>
80/2018	Audit – Approve Annual	Standing orders were suspended to	Proposal: Approve annual

Cllr Jane Willis	Governance Statement relating to Accounts for year ending 31 March 2018	allow Sian Colridge (Internal Auditor) to speak. Copies of the governance statement were circulated. Sian stated she was satisfied with the accounting practices and internal controls in place.	governance statement Proposer: Cllr Austin Seconder: Cllr Musialski Carried
81/2018 Cllr Jane Willis	Audit - Approve the Accounting Statement relating to Accounts for year ending 31 March 2018	A set of accounts including the accounting statement was circulated. Any substantial differences to the previous year were explained. Standing orders were reinstated.	Proposal: Approve accounting statement as presented and thank Sian for her input Proposer: Cllr Chudley Seconder: Cllr Arnold Carried
82/2018 Cllr Jane Willis	War memorial Discuss and agree response to Historic England's suggestion to list the War Memorial and comment on its assessment of the cenotaph	Historic England will be recommending to Secretary of State that the War Memorial is listed. A recent assessment report and History Society a letter of support had been circulated. Standing orders were suspended to allow Bill Hardiman of the History Society to speak. Bill considered the listing would protect the site and help with any grant applications. He noted its historic and architectural importance and also commented on its uniqueness. He made reference to Dr Todd Gray, Devon Historian, who also supported the listing. Standing orders were reinstated. There was a view that rather than expand grant options listing it could limit funding as well as restrict maintenance and improvement options in the future. There was also comment regarding the planned maintenance work and costs involved.	Proposal: That the factual information on the assessment is corrected and that the Parish Council does not support the listing but respects the historic importance of the War Memorial and wishes to continue to make decisions about the monument on behalf of the community. Proposer: Cllr Payne Seconder: Cllr Hodges Carried Cllr Chudley voted against and there was one abstention.
83/2018 Cllr Vivienne Hodges	Local Plan Response Group – town questionnaire update	Cllr Payne was thanked for organising distribution which has been carried out by Councillors and volunteers. A small number are yet to be delivered. Some Saturday morning session outside the Co-op are being arranged, Cllr Hodges requested volunteers to help. Information will be put in News in Moreton.	Noted.
84/2018 Cllr Jane Willis	Bowring Library Building	Part of the building acquisition process requires a valuation. Two valuations by local Estate Agents had been received. Details of the transfer from DCC are still being negotiated.	Proposal: To accept the highest valuation Proposer: Cllr Hodges Seconder: Cllr Payne Carried
85/2018 Cllr Jane Willis	Parish Council Insurance	Came and Company provided 3 insurance renewal quotes and recommended AXA Insurance who are the current insurers. Cllr Willis and the Clerk had looked through the policy schedule and consider cover to be adequate. A 3 year option offered a secured premium and administration fee saving.	Proposal: To proceed with AXA insurance and take the 3 year fixed premium option Proposer: Cllr Chudley Seconder: Cllr Hodges Carried
86/2018 Cllr Mike Jeffery	District Councillors Report	Cllr Jeffery stated that at Teignbridge District Council's annual meeting Cllr Avril Kerswell was voted Chairman	Noted.

		and Cll Richard Keeling as Vice Chairman.	
87/2018 Julie Lammin Clerk	St Andrews Cemetery	The Clerk explained there are no pre-dug graves for burial available. The issues regarding granite were known. The Clerk planned to request a meeting with Rob Austin, grave digger, to discuss options and the best way forward. Cllrs Arnold and Payne offered to attend.	Noted.
88/2018 Julie Lammin Clerk	Approve accounts (Attachment no.1)	A list of payments was circulated for comment.	Proposal: To approve list of payments as presented Proposer: Cllr Jeffery Seconder: Cllr Musialski Carried.
89/2018 Julie Lammin Clerk	Correspondence	All correspondence had been previously circulated by email.	Noted.
The Chairman closed the meeting at 20.20pm			
Public Session: One member of the public asked when the skip outside pharmacy was going to be removed. Cllr Jeffery responding stating he had made enquiries and told by the house owner that it should have been removed at the end of last week. Cllr Jeffery will monitor the situation.			
Signed: (original signed)		Cllr Jane Willis (Chairman)	
Next meeting: 3 rd July 2018			

MPC Mins 05.06.18 Attachment no.1

MANDATORY PAYMENTS MAY 2018 (June meeting)	AMOUNT (inc VAT)	PAYMENT METHOD
MDT (office rent) - paid 01/05	308.82	Direct debit
J. LAMMIN (Clerk's salary) - paid 30/05	1147.16	Online transfer
PENINSULA PENSIONS (employer's and employee's contribution) - paid 30/05	363.41	Online transfer
HMRC (PAYE and NI - quarterly) - not due		
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet)	36.71	Direct debit
TEIGN VALLEY NURSERIES (Mountain ash trees - sentry seating area)	200.00	Online transfer
CAME AND COMPANY (annual insurance premium)	757.85	Online transfer
TAS (accounts software support cover)	162.00	Online transfer
PARISH HALL (annual parish council meeting venue hire - 24/4/18)	20.00	Online transfer
MDT (copying charges Jan - May)	12.60	Online transfer
SLCC (annual subscription)	147.00	Online transfer
R J AUSTIN (c/yard maintenance - £390/ The Pound & Henge - £105/ 2 x graves £960)	1455.00	Online transfer
COMMUNITY CLUB (venue hire 29/5 Planning & 5/6 Full Council)	30.00	Online transfer
TA SUTCLIFFE (Sentry cuts - May)	234.00	Online transfer
MOORPRINT (Town Questionnaire survey printing costs)	375.00	Online transfer
DALC (CiLCA training course)	138.00	Online transfer
J LAMMIN (anti -virus/sentry seating - craft materials, bark, gloves & tools and office refreshments)	169.43	Online transfer
D LARNER (war memorial plants & compost for cross tree)	89.80	Online transfer
TOTAL	5,646.78	