



Minutes of Full Council meeting 3 October 2017

Present	Chairman Cllr Willis, Vice Chairman Cllr Dodd, Cllrs, Musialski, Austin, Chudley, Wimberley, Arnold and Cardew		
In attendance	County Councillor Brook (part) and Julie Lammin (Clerk)		
Apologies accepted	Cllrs Jeffery and Hodges		
Dispensations	None		
Public Session:	Four members of the public were present. A query regarding Devon Home Choice's allocation process was raised. In response the Clerk offered to make enquiries regarding a specific recent allocation. The Chairman formally introduced and welcomed Cllr Nicky Cardew who had recently been co-opted. The Chairman stated that all Councillors were obliged to adhere to the Council's Code of Conduct; also that she had received two concerns regarding behaviour recently. It was suggested she speak to the Councillor/s direct.		
Item No	Topic	Discussion points	Outcome/action
118/2017 Cllr Jane Willis	Draft minutes of the council meeting dated 12.09.17	Draft minutes had been circulated with the agenda.	Proposal: Accept as a true record. Proposer: Cllr Austin Secunder: Cllr Musialski Carried with one abstention.
119/2017 Cllr Jane Willis	<p>Matters arising from approved minutes:</p> <p>1. Item 107/2017 George Bidder memorial and Budleigh Bridge</p> <p>2. Item 111/2017 no. 5 Bollard at 1 Fore Street Item 90/2017 no.2 George Bidder memorial and Budleigh Bridge</p>	<p>The Parochial Church Council discussed housing the George Bidder bust, plinth and plaque in the church at its last meeting. They agreed to do this if required, although they have not discussed where in the church it could be positioned. They are aware that it could go back into the Bowring library building.</p> <p>Devon County Council (DCC) has approved the wording for the Budleigh Bridge plaque. Adam Harvey will arrange for a design for DCC's approval. Adam will pay for the plaque in either brass or bronze. DCC will organise ceremony.</p> <p>The corner of the house at 1 Fore Street projects over the pavement and is regularly hit by passing delivery vans. The resident requested a bollard to prevent the property being damaged. DCC and the Parish Council are not prepared</p>	<p>Noted.</p> <p>Proposal: Agree final wording for Budleigh Bridge plaque which will be in brass or bronze and paid for by Adam Harvey. Proposer: Jane Wimberley Secunder: Nicky Cardew Carried.</p> <p>The Clerk has not yet reported the outcome to the property owner because she is poorly. The Clerk is in touch with her daughter and will visit when it is appropriate.</p>

	3. Item 112/2017 no.2 Clerks new hours	<p>to pay for its installation and future maintenance. The Parish Council will facilitate the installation for the property owner if she wishes to be responsible for the installation and future maintenance costs.</p> <p>At September's meeting a motion was carried to increase the Clerk's weekly hours from 20-25 per week. These will include Tuesday evenings to incorporate meetings and her availability for Councillors and the public.</p>	<p>Proposal: Agree to the Clerk's new hours as follows: Monday 9-2 Tuesday 4-9 Wednesday 9-2 Thursday 9-2 Friday 9-2 Proposer: Cllr Austin Seconder: Cllr Wimberley Carried.</p>
120/2017 Cllr Jane Willis	Matters under Chairman's discretion	<p>Teignbridge District Council's new acting Chief Executive, Phil Shears will be in Moretonhampstead on Tuesday 7th November at 10am. Councillors were invited to meet him at the Parish Council office.</p>	Noted.
121/2017 County Cllr Jerry Brook	<p>Devon County Councillor's report</p> <ol style="list-style-type: none"> 1. Locality budget 2. NEDcare 3. School funding 4. LED lighting project 5. A361 from J27 of the M5 to Barnstaple 6. Car Share 7. Air Pollution 8. Local Enterprise Partnership (LEP) 9. Devolution 10. Town on road parking restrictions 	<p>Cllr Brook reported:</p> <p>£500.00 from the locality budget has been allocated to the youth club for equipment A answer is being sought regarding how DCC place clients needing care Devon has been allocated an extra £7.5m for schools under local authority control (£80.00 per pupil). Schools will decide how this fund is allocated. Moretonhampstead is part of the South Dartmoor academy and does not qualify DCC's project is progressing with 25,000 lamps changed to LED to date £4.25m government grant has been awarded to upgrade the highway DCC are encouraging their employees and local employers to engage in car sharing throughout the county Cllr Brook will be getting involved in work looking at air pollution and congestion in the County's towns Working with Somerset the partnership is usually involved in road upgrades. It is being encouraged to look towards business projects. The Minister for Devolution is working with Somerset looking at education, training, and transportation links.</p> <p>Cllr Brook was unaware of the error in the recent amendment order. The</p>	<p>No.s 1-9 Noted.</p> <p>The Clerk will email Cllr Brook who will follow up with DCC</p>

	and double yellow lines	amendment should have changed on street parking in Court Street and Pound Street to 1hr Monday – Saturday, no return within 2 hours to correct DCC’s original error but it did not. It also did not include double yellow lines from Sawyers Walk into Court Street to help with traffic flow to the roundabout.	Highways.
122/2017 Cllr Jane Willis	Marketing Moreton Working Group (MMWG) Financial request to support the Moreton Book initiative	As reported at the July meeting the MMWG, with Green Hill Arts, has been looking into producing a book of colour images capturing a year of people and places in the town to record “now” for the future. John Curnow, photographer, has produced similar publications for Chagford, Pathfinder Village and Drewsteignton. All have been very successful. Copies of the books were circulated along with sample images of the town in both colour and b&w. John Curnow will not charge for his time. Print costs for 500 soft back copies 21cm x 21cm is £4k (£8.00 each). The book would retail for no more than £20.00. In order to progress funding needs to be secured. Green Hill Arts has agreed to commit £2k. MMWG requested the Parish Council also fund £2k to secure the print run. Each organisation will see their £2k returned and the balance of profit shared 50/50.	More financial information was requested. It was agreed to defer this item to the next meeting when it was hoped more Councillors would be present to discuss it in more detail.
123/2017 Cllr Jane Willis	Planning matters: To note next meeting date is changed to from Tuesday 17 th October to Tuesday 10 th October. To consider and agree responses to the following applications: 1. 0445/17 Howton Farm, Moretonhampstead. Application for Listed Building Consent – relocation of existing solar tubes 2. 0453/17 Hore Wood, Fingle Wood. Application for Full Planning permission – creation of a 200m spur from existing forestry track	The planning meeting has been brought forward because the Parish Council is hosting the DNPA consultation public meeting on 17 th October. Cllr Wimberley left the room for this item. The Chairman stated that the planning application for this work had previously been supported. The Farm is Grade II listed therefore a Listed Building Consent was required. Cllr Wimberley returned to the meeting. The application required pine trees to be cleared. An invertebrate study was carried out and did not reveal anything significant. It was commented that the work done at Fingle Wood to date was of good quality and improved it.	Noted. Proposal: Support for the Application for Listed Building Consent Proposer: Cllr Austin Seconder: Cllr Arnold Carried. Proposal: Support the application to create a 200m spur Proposer: Cllr Arnold Seconder: Cllr Austin Carried.

	DNPA public consultation meeting on 17 th October 2017	<p>consultation process, to hear their thoughts on the land available and what the town would find acceptable to meet its housing needs. The Chairman requested all Councillors attend if possible. She wished to encourage an open/friendly meeting actively recognising housing concerns. For it to be clear that the Council wants the community to collectively agree the best way to progress and satisfy housing need.</p> <p>Format: Setting up from 6pm Doors open 6.30pm to give time to view any display material Start time 7pm with the Cllr Jane Willis giving an introduction and chairing the meeting. Dan Janota, DNPA Forward Planning Office, will outline the consultation process and how to get involved Mary Ridgway will be in attendance to answer questions relating to community led housing and affordable self-build options Presentation will finish at 8pm leaving 30mins for further questions and discussion on the next steps.</p>	Noted.
125/2017 Julie Lammin - Clerk	Christmas in Moreton Lights "switch-on" Saturday 2 nd Dec	The Clerk outlined arrangements for this year's Christmas Celebrations which includes the lights "switch-on", Santa's grotto, carol singers and charity stalls, similar to last year. A full road closure of the Square has been approved by Highways which should make the event safer.	Noted.
126/2017 Cllr Hugh Arnold	Finance and Policy Committee <i>To note next meeting date</i>	Tuesday 21 st November at the Parish Council office to mainly consider the Precept and Budget for 2018/19.	Noted.
127/2017 Julie Lammin - Clerk	Devon Air Ambulance (DAA) night landing site <i>Consider request from DAA to submit a planning application</i>	Funding to install lights for DAA to be able to make night landings at the sports centre has been locally fund raised thanks to Lynn Bartlett. DAA are required to submit a planning application to DNPA. Parish Councils pay a reduced fee. It was suggested that the Parish Council pay for and submit an application on DAA's behalf as its contribution.	Proposal: To offer to submit and pay for a planning application required to erect/install lighting at the sports centre for DAA night flight landing Proposer: Cllr Willis Seconder: Cllr Arnold Carried.
128/2017 Cllr Bas Payne	Internal Financial Regulator's Report	Cllr Payne was not present although the Clerk confirmed June and July's accounts had been checked.	It was agreed to defer this item to November's meeting.
129/2017 Cllr Paul Dodd	Open Spaces (Attachment no. 1)	In additional to the circulated checklist Cllr Dodd commented: 1. A resident of Kinsmansdale has reported trees in the allotment are pushing through the wall to the dale	Cllr Dodd will investigate

		<p>2. Installation cost of the new memorial bench fitted in Fore Street was considerably more than anticipated. It was suggested that Judith Pitcher, who requested the bench, is asked for a contribution in the region of £150.00</p> <p>3. The field gates and broken rails in the sentry have been replaced.</p> <p>4. The removal of furniture in the Square for Carnival celebrations is increasingly difficult. Each time it is moved repairs and sometimes fixing replacements are necessary. The cost over recent years has increased. Also the Sentry gate requires re-hanging when the fair leaves which also incurs a cost. The invoice relating to these expenses was received after the Carnival Committee's deposit cheque was returned. The following was suggested</p> <p>(i) An alternative more robust product to replace furniture fixings is investigated.</p> <p>(ii) The Clerk contacts to the Carnival Committee explaining the situation and requesting a contribution. Also inviting the committee to discuss options for the future that could alleviate the problem or address cost issues.</p>	<p>Proposal: To negotiate with Judith Pitcher for a contribution in the region of £150.00 towards the installation cost of the memorial bench in Fore Street Proposer: Cllr Dodd Seconder: Cllr Arnold Carried.</p> <p>Proposal: an alternative more robust product to replace furniture fixings is investigated. The Clerk contacts to the Carnival Committee explaining the situation and requesting a contribution. Also inviting the committee to discuss options for the future that could alleviate the problem or address cost issues. Proposer: Cllr Dodd Seconder: Cllr Austin Carried.</p>
130/2017 Julie Lammin Clerk	Approve accounts (Attachment no.2)	A list of payments was circulated. Cllr Dodd had explained the reasons for some of the expenses in the open spaces item. It was strongly recommended that contractors are requested to invoice monthly to more easily monitor spend.	Proposal: Agree payment and request contractors invoice monthly Proposer: Cllr Austin Seconder: Cllr Musialski Carried.
131/2017 Julie Lammin Clerk	Correspondence	Already circulated correspondence the following was noted :	Proposal: To decline TDC's invitation to recruit Dartmoor wide town centre manager for the 5 major towns at a cost in the region of £7k per town Proposer: Cllr Chudley Seconder: Cllr Dodd Carried.
		<p>1. Letter from TDC requesting support for a marketing project involving recruiting a Peripatetic Town Centre Manager for Dartmoor's five towns. Each town would receive the equivalent of one day a week to promote the town to devise ways to increase footfall There is no funding available therefore the cost to each town could be in the region of £7k per annum. The Council agreed it did not</p>	

		<p>have the available funds to support the project.</p> <p>2. Letter from Affinity Woodland Workers co-operative Ltd enclosing a copy of its proposal for a new project at Steward Wood entitled the 'Dartmoor Roundhouse Innovation Centre'.</p> <p>3. Letter from Moreton Association for Youth supporting the suggestion of installing planters and trees in the new seating area in the Sentry. The youth club are keen to be involved and felt including the young people will give them a sense of ownership and responsibility.</p> <p>4. Letter from Mann Jenkins verifying a petition objecting to development at Courtney Park on behalf of Clive Yallop.</p> <p>5. Letter from GVA relating to planning consultation for installation of telecommunications equipment at St Andrews Church.</p> <p>6. Letter from Mr and Mrs Hardiman regarding a letter to the Allotment Association confirming the land is not being considered for housing. It requested clarification of when this decision was made.</p> <p>It was agreed to suspend standing orders to allow Mr Hardiman's letter to be discussed with him. He had not seen July's Parish Council meeting minutes at which the Council agreed its response to the first stage of the DNPA's Local Plan review. The response did not recommend the allotments for development. In response to Mr Hardiman's question on whether there is a hierarchy of criteria for considering planning development sites the Chairman summarised the DNPA consultation process. Standing orders were reinstated. A draft response to Mr Hardiman's letter was circulated for comment.</p>	<p>Circulated and noted.</p> <p>Noted and welcomed. The Clerk will follow up when the seating project gets to the planting stage.</p> <p>Noted.</p> <p>It was agreed to respond formally to a planning application when it is received.</p> <p>It was agreed (with one minor amendment) for the draft response circulated to be sent to Mr and Mrs Hardiman.</p>
The Chairman closed the meeting at 8.55			
Signed:		Cllr Jane Willis (Chairman)	
Next meeting: 7 th November 2017			

MPC mins 3.10.17 Attachment no.1

Open Spaces Monthly Inspection Report

Inspection carried out by: Paul Dodd

Date: Oct 2017

Area	Comments	Action
The Sentry	All ok.	New seating area in process of being fitted.
Churchyard	All ok	Looks very tidy grass recently cut
The Play Area	All ok	None needed
The Henge	Looks good	Grass cut
The Pound	Looks good	Grass cut.
Cross Tree	Looks good	None
Geneva Island/War Memorial	Ok	Awaiting surface upgrade to soil area
Wheelwright's wheel	Looks good	None needed
Allotment	Ok.	None needed
Seats/benches/ Lamp posts	All look good	New memorial seat fitted in Ford Street. Donated by Judith Pitcher. Should PC Now adopt it?
Gates and Railings	Gate posts in sentry and Cemetery being replaced	Work in progress
Bus Shelter	Still looking good.	None
Recycling	All checked once a week	Cardboard and plastic emptied last week. Town bins have now been emptied after several phone calls. Sweeper of sick.

MPC mins 3.10.17 Attachment no.2

MANDATORY PAYMENTS SEPT 2017 (October meeting)	AMOUNT
MDT (office rent) - paid 1/9	308.82
OFFICE RATES	0.00
J. LAMMIN (Clerk's salary) - paid	958.48
PENINSULA PENSIONS (employer's and employee's contribution) - paid	287.86
HMRC (PAYE and NI)	347.00
OTHER PAYMENTS AUTHORISED	
TALK TALK (telephone and internet)	26.81
COMMUNITY CLUB (3/10)	15.00
GRANT THORNTON (audit fee)	360.00
M DODD (paint etc for benches)	24.13
ROBERT AUSTIN (Churchyard/Pound/Henge cuts/grass verges - Sept)	590.00
T A SUTCLIFFE (Sentry seating project - deposit/materials)	4,800.00
T A SUTCLIFFE (Sentry/play area grass cuts - June/July/Aug/Sept, remove bench near hospital and install new bench, remove and replace furniture in the square for carnival and re-hang sentry gate, supply and replace rotten gatepost and broken 10ft gate in Sentry leading into Little Sentry and replace broken rails)	2,415.50
MDT (copying charges June - Sept)	141.90
TOTAL	10,275.50