



**Minutes of the meeting of the Finance and Policy Committee held on Tuesday 18<sup>th</sup> February 2020 at 7.00pm at the Parish Council Office, Green Hill, Fore Street, Moretonhampstead**

Public Session (10 minutes) No members of the public were present.

<b>Present</b>	Cllr Paul Dodd Cllr John Farrand-Rogers Cllr Vivienne Hodges Cllr Bas Payne Cllr Mike Warner
<b>In attendance</b>	Samantha Parkin (Parish Clerk)

Public session – No members of the public were present.

No	Topic	Discussion points	Outcome/action
1/20	To appoint a councillor to chair the meeting		Cllr Mike Warner nominated Cllr Bas Payne to <b>chair</b> the meeting. Seconded by Cllr Paul Dodd and <b>resolved</b> .
2/20	To accept apologies for absence.		Cllr Gordy Keep not in attendance.
3/20	To receive declarations of interest in items on the agenda and requests for dispensations.		None
4/20	To approve the draft minutes of the Committee meeting held on 19 <sup>th</sup> November 2019.	Draft minutes of the meeting had been circulated with the agenda.	Cllr Vivienne Hodges proposed that the minutes of the meeting held on 19 <sup>th</sup> November 2019 be <b>approved</b> and signed as a correct record. Seconded by Cllr Mike Warner and <b>resolved</b> .
5/20	To review cemetery regulations and cost To make a recommendation to full council	It was noted: <ul style="list-style-type: none"> <li>• The ground is very hard and costs a lot of money to dig</li> <li>• It would be sensible to pre-dig graves</li> <li>• In principle for those who are normally resident, fees will not be doubled</li> </ul>	Cllr Vivienne Hodges proposed to <b>leave</b> the regulations and charges as published for the next financial year and to review in January 2021. Also, the council will revert back to the old system of pre-digging graves. Seconded by Cllr Mike Warner and <b>resolved</b> . <b>Recommendation to full council to leave the</b>

			<b>regulations and charges as published for the next financial year and to review in January 2021. Also, the council will revert back to the old system of pre-digging graves.</b>
6/20	To consider the following draft policies: <ol style="list-style-type: none"> <li>1. Grievance and Disciplinary Policy</li> <li>2. Code of conduct</li> <li>3. Sickness Absence</li> </ol> <p>To make a recommendation to the full council.</p>	Draft policies had been circulated with the agenda.  Policies will be reviewed annually. The council are grateful to Nicky Cardew for her hard work on the policies.	Cllr Vivienne Hodges proposed to <b>recommend</b> the draft policies to the full council. Seconded by Cllr Paul Dodd's and <b>resolved</b> .  <b>Recommendation to full council to approve the following policies:</b> <ol style="list-style-type: none"> <li>1. <b>Grievance and Disciplinary Policy</b></li> <li>2. <b>Code of Conduct</b></li> <li>3. <b>Sickness Absence</b></li> </ol>
7/20	Q3 Budget Report	Reports had been circulated with the agenda. It was noted: <ul style="list-style-type: none"> <li>• No obvious gaps</li> <li>• Codes to be circulated with the budget reports</li> </ul>	
8/20	To provide an update on website specification	It was noted: <ul style="list-style-type: none"> <li>• Norfolk's Parish Councils websites have been researched by Cllr Bas Payne.</li> <li>• Website needed to publish Council papers</li> <li>• Needs to be easily accessible</li> <li>• Offer received to design a website free of charge</li> </ul>	Cllr Bas Payne is going to <b>research</b> website options and report back to full council.
9/20	To discuss the reply to Teignbridge re emptying of bins in the sentry and make recommendation to full council	It was noted: <ul style="list-style-type: none"> <li>• In the past Council tax has not been fairly proportioned by Teignbridge. Does the council need to accept the charges?</li> <li>• Query – are residents still getting a reduction to their council tax to reflect lack of services</li> <li>• Facebook Poll – 80% of 166 respondents happy to take their litter home and remove the litter bins in the Sentry</li> <li>• Parish Council own the bins in the Sentry – what</li> </ul>	Cllr Bas Payne to draft a letter to TDC again questioning the charges on the basis that Moreton doesn't get a service other places get, while paying the same community charges; Cllr Hodges to check first with Cllr Jeffrey."  Cllr Paul Dodd proposed <b>keeping</b> the two large bins in the Sentry and to <b>purchase</b> one large dog bin. Bins to be emptied once a week. Seconded by Cllr Vivienne Hodges and <b>resolved</b> .  <b>Recommendation to full</b>

		<p>do we do with them?</p> <ul style="list-style-type: none"> <li>• Moreton probably produces approx. quarter of a million dog poo bags annually based on national figures</li> <li>• Dog poo is allowed to be put in general rubbish bins</li> <li>• Composting dog poo is an option for the future</li> <li>• Moorgate Vets and Animal Crackers have both agreed to sponsor the bins for which the council are very grateful</li> <li>• The amount of rubbish varies throughout the year</li> </ul>	<p><b>council to keep the two large litter bins and one dog bin in the Sentry, and to purchase one large dog bin. Bins to be emptied once a week - to be kept under review.</b></p>
<p>The Chairman closed the meeting at 19.52pm.</p>			
<p><b>Signed:</b></p>		<p><b>(Chairman)</b></p>	<p><b>Dated:</b></p>

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