



MINUTES

Committee: Parish Council
Date: Tuesday, 05 May 2020
Time: 7:00pm
Venue: Virtual meeting via Zoom

Present

Cllr Vivienne Hodges (Chair)
Cllr Malcolm Chudley
Cllr Gordy Keep
Cllr Mike Warner
Cllr Rose Mogeni
Cllr Bas Payne
Cllr John Farrand-Rogers
Cllr Mike Jeffery
Cllr Penny Simpson
Cllr Anna Adnitt

Also Present

Samantha Parkin (Clerk)

PUBLIC PARTICIPATION

No members of the public present.

65/2020 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Paul Dodd

66/2020 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest were made. No requests for dispensations were received.

67/2020 MINUTES

Cllr Bas Payne advised all planning decisions need to be added the register. The planning register is advisory to the delegated decisions group.

Cllr Mike Warner proposed that the register of decisions held on 7th April 2020 be **approved** and signed as a correct record. Seconded by Cllr Anna Adnitt and **resolved**. One abstention.

68/2020 VIRTUAL MEETINGS PROTOCOL

Cllr Vivienne Hodges suggested the protocol is modified to say that all Cllrs mute and unmute themselves accordingly.

Cllr Bas Payne proposed that the virtual meetings protocol is modified and represented at the next Council meeting. Seconded by Cllr Penny Simpson and resolved. One abstention.

69/2020 COUNTY COUNCILLOR'S REPORT

Cllr Jerry Brook's report had been circulated prior to the meeting and is attached at appendix 1 on page 4.

70/2020 MATTERS ARISING

It was noted Wellmoor have sent an update to the Council.

The Annual General meeting has been cancelled for this year due to the current restrictions. The current officers of the Council will remain the same.

Cllr John Farrand-Rogers suggested we leave the current councillor vacancy for the time being.

It was noted that four graves have been pre-dug.

71/2020 CHAIRMANS DISCRETION

Cllr Penny Simpson has received an email from MDT advising that they are keen to keep the 'Visit Moretonhampstead' website running whilst working with the Information Centre.

Cllrs were reminded to submit their bios and photo to the Clerk to be published on the new website.

72/2020 OPEN SPACES REPORT

The Open Spaces monthly report was circulated prior to the meeting. It is attached at appendix 2 on page 5. It was noted that there had been differing public opinions on the latest cutting of roadside verges. The Clerk will circulate the current contract to all Cllrs. It was also noted that the wall opposite Holcombe House has become unstable due to boulders falling out. Cllr Hodges thanked Cllr Keep for agreeing to remove the excess subsoil in the Cemetery.

73/2020 CLIMATE CHANGE GROUP REPORT

It was noted the Council had received correspondence from members of the community upset at the replacement LED bulbs in street lighting. Correspondence noted later in the meeting.

74/2020 PLANNING APPLICATIONS

0183/20 Variation of condition 2 relating to planning permission granted ref 0359/19 to allow inclusion of pv panels to roof and lower sills of two first floor windows at Kestor, Moretonhampstead

Cllr Bas Payne provided an overview of the application.

Cllr Mike Warner proposed to support this application. Seconded by Cllr Penny Simpson and resolved. One abstention.

75/2020 INTERNAL FINANCIAL REGULATOR'S REPORT

The report had been circulated prior to the meeting and is attached at appendix 3 on page 5.

76/2020 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. It was proposed by Cllr Mike Jeffery, seconded by Cllr John Farrand-Rogers and **resolved** to approve the schedule of payments at appendix 4 on page 5.

77/2020 ZOOM SUBSCRIPTION

The Clerk noted time was running out on the free Zoom subscription. Cllr Penny Simpson suggested the Council have a Zoom account to avoid meetings being cut short.

Cllr Anna Adnitt proposed the Council take up the Zoom subscription. Seconded by Cllr Gordy Keep and resolved.

THE MEETING WAS TIMED OUT DUE TO THE 40 MINUTE TIME LIMIT IMPOSED BY ZOOM.

78/2020 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from two local residents concerned about the new street lighting. NO DISCUSSION

79/2020 COUNCILLORS WITH PARTICULAR RESPONSIBILITIES REPORTS

POST OFFICE WORKING GROUP

Cllr Warner's report is attached at appendix 5 on page 6. NO DISCUSSION

MDT

Cllr Simpson's report is attached at appendix 6 on page 6. NO DISCUSSION

TO DO ACTIONS

- Clerk to add planning decisions to the register of decisions
- Clerk to modify the virtual meetings protocol and add to next month's agenda
- Cllrs to submit their bios and photos to the Clerk if they haven't already done so
- Clerk to circulate the current roadside verge contract to all Cllrs
- Clerk to make payments
- Clerk to sign up to a Zoom account

MPC Minutes 05.05.2020 Attachment no. 1 – County Councillor’s report

Email sent on behalf of Councillor Andrew Leadbetter

By now you will have heard the announcement of the next locations of the NHS Nightingale Hospitals and that Westpoint Exeter will provide up to 200 extra beds for the region, ready in early May if needed, to support the health and care system as we build toward the projected peak of COVID-19 in Devon.

There has been a huge collective effort across health and social care, supported by national guidance that has resulted in bed occupancy levels across the four acute hospitals in Devon running at between 40% and 50%. So with this local effort and the capacity provided nationally via the NHS Nightingale Hospital being prepared at Westpoint, we hope to be well set for the testing times ahead.

Care homes, and the broader adult social care challenges have been consistently in the media over the last few days, and have been a central theme and line of questioning during the Government press briefings. We have been in dialogue with our local MPs and we are linked in well to local and national governance routes, communicating both the work that is taking place locally to support our care providers, our staff and the people we service, and also to impress that importance of continued funding that will enable us to support providers to maintain their businesses and the vital services that they provide.

This is a tough time for social care providers and we acknowledge that and we are working hard to support them in these very testing times, but it's not easy. Our Incident Management Team has responded to over 400 enquiries and questions over the last two weeks to the mailbox from care providers across the county.

Here's my weekly update of some of the key activity that has taken place:

Supporting communities and the people we serve

- Almost all GP practices across Devon are now using eConsult, and many have introduced video consultation software. Other frontline services are using new technology to stay connected to their patients. And patients are embracing these new ways of working – there were more than 1,000 downloads of the NHS App in Devon in the last week. Downloads of the app have more than doubled from February to March.

- Shielding work continues to evolve as contacts are being made with those identified as having care or other needs during this period. The Customer Service Centre worked over the weekend to support this alongside District and voluntary sector colleagues.

Supporting our social care providers

- Last week I noted how we'd acted to invest in our contracted providers of personal care so they can increase the pay of their staff delivering personal care in people's homes to a minimum of £10 per hour. Work this week has turned to other care markets and I will bring you news on this next week and when arrangements have been confirmed.

- We held a care homes webinar with NHS colleagues last week, which was a great opportunity to bring care homes and primary care together to ensure that there is a collective understanding of the discharge pathway during these challenging times. This will be part of a series of care home webinars over the coming weeks.

- PPE has been an on-going challenge, but we are starting to see more supplies enter the system and these are being distributed to localities. We have local PPE guidance in place and are working towards a consistent approach to PPE usage across the health and social care system and also to ensure that supplies are in place so that guidance can be followed. Our Provider Engagement Network website is where we are communicating with providers with resources and guidance to support them, including the process to get emergency PPE supply, if they cannot do so through their usual supply routes.

Supporting and thinking differently with our workforce

- The government announced last week that it would offer testing for “everyone who needs one” in social care settings. This means all care home residents and social care staff with COVID-19 symptoms will be tested as capacity is built up. As will all those discharged from hospital to a care setting and all social care staff. The CQC is contacting 30,000 providers to support this.

- Staff testing is now up and running in Plymouth and a new staff testing facility is being planned in Exeter with coordination of test bookings for those working in adult social care being undertaken by the CQC. There is now a process in place across all health and care organisations in Devon to ensure staff are identified and prioritised for testing. We have also issued staff testing guidance.

- The Proud to Care campaign 'Do your bit for Devon' has now received registrations from over 1000 people wanting to enter the caring workforce as either temporary or permanent health care

assistants across Devon. This is great to hear, and with the Care Academy up and running it won't be long before they join the workforce in the community and the hospitals across Devon.

MPC Minutes 05.05.2020 Attachment no.2 – Open Spaces report

**Moretonhampstead Parish Council
Open Spaces Monthly Inspection Report**

Inspection carried out by: Paul Dodd

Date: May 2020

Area	Comments	Actions
The Sentry	Fence needed supports	28 round posts fitted to support current posts. Fence now secured.
Churchyard	Grass about to be cut.	Contractor to be informed if not completed in 2 weeks
The Play Area	Gates sealed re social distancing	None.
The Henge	Tree close to house foundations removed.	Wall of house to be painted. PC responsibility re contract.
The Pound	Looks good	None
Cross Tree	Looks good	Looks good
Geneva Island/War Memorial	Both OK	None
Wheelwright's wheel	OK	None
Allotment	Not visited.	None
Seats/benches/ Lamp posts	All ok	None
Gates and Railings	As Sentry	None
Bus Shelter	Looking good	None
Recycling	All ok	None.

Chagford Cross roundabout - The Gorse has been removed and small trees have been planted. Awaits a Granite tor in the centre. Granite donated.

MPC Minutes 05.05.2020 Attachment no.3 – Financial Regulator's Report

As a result of lockdown, it has not been possible to carry out the normal checks. I propose to catch up as soon as possible after lockdown is relaxed, and hope that Councillors think this is appropriate.

MPC Minutes 05.05.2020 Attachment no.4 – Schedule of Payments May 2020

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR April 2020 (pre - approved March meeting)		
MDT (office rent) - paid 0/04/2019	£324.80	Direct debit
S PARKIN (Clerk's salary 1 April - 30 April 2020) – paid 30/04/2020	£929.99	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 30/04	£270.15	Online Transfer
HMRC (PAYE and NI - next quarterly payment June 2020)		

TALK TALK (telephone and internet) – paid	£31.78	Direct Debit
OTHER PAYMENTS AUTHORISED 5 May 2020		
Wellmoor (DCC Grant)	£78.00	Online Transfer
Trees in Time Grant (approved April register of decisions)	£200	Online Transfer
Came & Company Insurance Renewal	£800.96	Online Transfer
S Parkin Expenses – Printing & postage	£3.90	Online Transfer
R Austin – Pre dig graves, interments and pound & Henge maintenance	£1795.00	Online Transfer
T Sutcliffe – 2 x Sentry cut and roadside verges	£600	Online Transfer
TOTAL	£5034.58	Online Transfer

MPC Minutes 05.05.2020 Attachment no.5 – Post Office Working Group report

Following on from the withdrawal of the initial local application, the PO team advised that they would be entering discussion with Libraries Unlimited, to see if they were interested in offering to host a PO counter. Whilst not discouraging this, it seems to have a low probability of success, in the writer's personal opinion.

John Willis of MDT has been enquiring as to progress and has been advised where we are and encouraged to offer any bright ideas that he may have.

The dilemma is that the PO operation was not economic as a standalone operation for Jenny Tribe and in effect needs to augment an existing going concern business in order to increase footfall to mutual benefit. The local business that made an application for the franchise withdrew when all the financial projections became clear and they could not afford to run it at a subsidised cost. The working group's challenge is to find a business in Moreton which might fit that profile, which is proving extremely challenging in the present circumstances. Once the CV crisis abates, local businesses might be reorganising and we will be looking for any opportunities then.

MPC Minutes 05.05.2020 Attachment no.6 – MDT report

I have attended two meeting via Zoom recently which went well.

GREENHILL - Gallery is closed but exhibition able to be viewed online.

Tenants have been asked if they need to apply for rental relief during the lockdown. So far only one enquiry.

Cleaner is retained for 5.5 hours to continue a deep cleaning schedule.

Georgie Lingard has been furloughed for 3 months.

Greenhill Arts has applied to the Crafts Council for funding support for the next 6 months.

Application for a Retail, Hospitality or Leisure business Grant has been made. Decision should be known this week.

UPDATE ON WELLMOOR

Care Line Now up and running with regular referrals via Morecare`s 0800 Freephone number, and direct from both Becky and the Health Centre. Some limited funding secured from Teign CVS and Dartmoor National Park, other funding is being sought. Discussions in hand with Chagford PC and Chagford Health Centre about extending Care Line` reach to their area. Hardship Fund (courtesy of the local Wills Trust) up, running and open for applications of up to £75 via Gina. Open to Moreton residents only.

Food Bank can be facilitated through Gina and Liz Gavrilenko Social Prescribing (SP) Becky is comfortably busy operating her (re-fashioned) Coved 19 service by phone

Allotment

Work continues steadily within social distancing constraints. Healthy volunteering opportunities available via Gina (440288)

Strategic developments (e.g. Summer House from Moreton Hospital) on hold during Covid 19.
Thank you Discussions are also happening about a 'thank you' scheme to show our appreciation for people who are helping us through the lockdown, such as food shops, health centre, Coppelia etc.