



MINUTES

Committee: Parish Council
Date: Tuesday, 05 January 2020
Time: 7:00pm
Venue: Virtual meeting via Zoom

Present

Cllr Vivienne Hodges (Chair)
Cllr Malcolm Chudley
Cllr Gordy Keep
Cllr Mike Warner
Cllr Mike Jeffery
Cllr Penny Simpson
Cllr Anna Adnitt
Cllr Jan Evans
Cllr Julian Edwards
Cllr John Farrand-Rogers
Cllr Paul Dodd

Also Present

Samantha Parkin (Clerk)
Cllr Jerry Brook, Devon County Council
5 members of the public

PUBLIC PARTICIPATION

The members of the public were members of a working group set up to look at the extension of the Wray Valley Trail to Chagford which is discussed at minute no. 5/2021. They acknowledged the Wray Valley Trail is a great success but the main issue is that as you get to the end users are faced with a steep hill and no sign of Moreton. If the trail was extended to Chagford, this would bring users through Moreton and businesses would pick up passing trade which would be a great benefit to the town. The group are hoping the Sustrans feasibility study will start in February to look at the best route for the extension. The group asked the Council for their support for the project.

Cllr Hodges thanked the group for their attendance and asked to be kept updated with progress.

One member of the public left the meeting.

1/2021 APOLOGIES FOR ABSENCE

Apologies for Absence were received from Cllr Rose Mogeni.

1. Signed.....

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2/2021 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensation were received.

3/2021 MINUTES

It was proposed by Cllr Jeffery, seconded by Cllr Dodd and **resolved** to accept and sign the minutes of the meeting held on 1st December 2020 as a correct record.

Cllr Adnitt would like to relook at the Data Protection Policy in the future.

4/2021 COUNTY COUNCILLOR'S REPORT

Cllr Brook advised the Chagford Wray Valley Trail working group to contact him as he still has money left in his locality budget which they can apply for.

Over the next 5 weeks the 2021/22 budget is being scrutinised by DCC. The Government have committed to increase the funding for certain areas, in particular Adult services and children and young people services.

Cllr Brook noted it does appear the work will finally be carried out on the Willingstone road, he said it is regrettable it takes so long to get anything done.

Councillors mentioned the parking issue in the town; Cllr Brook is happy to work with the Council to look at these issues and will do his best to help resolve the issues.

Cllr Hodges thanked Cllr Brook and he left the meeting.

5/2021 WRAY VALLEY TRAIL

Cllr Simpson noted the Council have declared a climate emergency; it is in Moretonhampstead's interests to support the extension to the cycle path. It was noted the Council do not have a lot of money available but the Council should support in principle.

Cllr Hodges noted the group would be welcome to apply for the first round of grants in February.

It was proposed by Cllr Adnitt, seconded by Cllr Dodd and resolved to support the feasibility study in principle and to be happy to be kept informed of any fundraising efforts and progress.

The members of the public left the meeting at 19.35pm.

6/2021 MATTERS ARISING

It was noted the Road Warden Working Group had looked at the scheme and confirmed the Council will not have any financial responsibility in the scheme. The Clerk has enquired with Devon County Council how to sign up to the scheme.

It was noted the Clerk had submitted the 2021/22 Precept request.

It was noted SJB Signs have started work on the Wray Valley Trail signage and the Clerk has submitted the planning application.

It was noted the Council's response to DNPA's Local Plan Review has been submitted.

7/2021 CHAIRMANS DISCRETION

The Chairman noted the lockdown and the impact this has on the Clerk's working life. The Clerk will now be working flexible hours at home in line with Government guidance in order to fulfil childcare duties. It was proposed by Cllr Farrand-Rogers, seconded by Cllr Adnitt and resolved to allow the Clerk to work flexible hours during the lockdown period.

Richard Foxwell (MDT) has been in touch to reinstate the careline that was established in the first lockdown. Richard Foxwell has requested funding towards the extra staff hours that will be required to man the careline. Cllr Warner suggested more information is required. Cllr Warner and Hodges will meet with Richard Foxwell via Zoom to discuss further. It was proposed by Cllr Hodges, seconded by Cllr Farrand-Rogers and resolved to support in principle reinstating the careline and subject to further inquiries the council will consider assisting in the funding.

8/2021 DISTRICT COUNCILLOR'S REPORT

Cllr Mike Jeffery advised the Council there was nothing to report as there have been no meetings.

9/2021 OPEN SPACES REPORT

The Open Spaces monthly report was circulated prior to the meeting. The report was noted and is attached at appendix 1 on page 5. Cllr Dodd noted the George Bidder bust and information board are in place and make Geneva Island look fantastic. Cllr Farrand-Rogers enquired how much the bust is worth. Cllr Warner stated the bust cost £12,250, Cllr Hodges advised the Council are making enquiries into if the Councils insurance cover the bust.

10/2021 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

The group met with the development trust on the 11th December and this is summarised in the report attached at appendix 2 on page 5. The group are looking at Devon County Councils Carbon plan and encouraged Cllrs to send any comments they wish to add to the Council's response.

11/2021 INTERNAL FINANCIAL REGULATOR REPORT

Cllr John Farrand-Rogers hadn't been able to check the accounts due to national Government restrictions.

12/2021 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. It was proposed by Cllr Jeffery, seconded by Cllr Warner and **resolved to approve** the schedule of payments at appendix 3 on page 7.

13/2020 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Dawn Lerner informing the Council she was retiring from maintaining the flowers at the War Memorial. The Clerk will send Dawn a letter thanking her for her generous work that she has done over the years. The Council discussed options for replacing Dawn and it was decided that Cllr Hodges will approach Mary Jones in the first instance to see if she would like to take on the job.

Correspondence was received and circulated prior to the meeting from Mr and Mrs Montgomery requesting a meeting with the Council. The Clerk will arrange a meeting when Government restrictions permit and Cllr Warner will look into the boundaries.

Correspondence was received and circulated prior to the meeting from Teignbridge District Council regarding the 2021 Census. The Council are happy to cooperate and work with Teignbridge.

Correspondence was received from David Cannon regarding the George Bidder Memorial insurance. The Chairman noted it looks splendid. The Clerk is currently investigating if the Council's insurance covers the bust. Cllr Dodd noted it would be wise to ensure it is covered before taking it on as an asset.

14/2021 PARKING

Cllr Evans summarised her report on the working group's discussions on parking. Cllr Evans had been in contact with Tonya Short (Teignbridge Parking Manager) who had indicated the parking notices won't be enforced at this time. Teignbridge are meeting this month to discuss parking charges for the coming year, Tonya indicated to Cllr Evans that Car Parks will become chargeable all year

round. Cllr Farrand-Rogers suggested the Council should be lobbying the sub-committee members regarding the parking charges and enforcements. Cllr Jeffery stated Teignbridge have lost a lot of money due to the pandemic and will need to make up the loss. Cllr Jeffery is hoping to sit in on the next parking meeting and will report back to the Council.

Cllr Simpson would like the group to make a representation to Teignbridge that the 48 hr enforcement will not be enforced during the lockdown period. However, Cllr Evans advised it would be best to wait and see if any more notices are issued; Cllr Simpson will keep Cllr Evans informed.

15/2021 COUNCILLORS WITH PARTICULAR RESPONSIBILITIES REPORTS

No reports.

The Chairman closed the meeting at 8.18pm.

TO DO ACTIONS

- Meeting with MDT to discuss re-establishing the Careline
- Cllrs to send Carbon plan comments to Cllr Adnitt or Cllr Simpson
- Clerk to make payments
- Clerk to send a thank you letter to Dawn Lerner
- Cllr Hodges to ask Mary Jones if she wishes to take on the war memorial
- Clerk to set up a meeting with the Montgomery's
- Clerk to investigate the George Bidder memorial insurance
- Cllr Jeffery to report back to the Council following the Teignbridge parking meeting

MPC Minutes 05.01.2021 Attachment no.1 – Open Spaces Report

Area	Comments	Action
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4. Signed.....

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The Sentry	Looks good.	None.
Churchyard	Looks good.	None.
The Play Area	Checked most days. All ok	None.
The Henge	Looks good.	None.
The Pound	Looks good.	None.
Cross Tree	Looks good.	None
Geneva Island/War Memorial	George Bidder bust and information board in place.	Looks really good and is a credit to the area.
Wheelwright's wheel	Ok	None
Allotment	Not inspected	None
Seats/benches/Lamp posts	Ok	None.
Gates and Railings	Ok	None
Bus Shelter	Ok	None
Recycling	OK	None

MPC Minutes 05.01.2021 Attachment no.2 – Devon Carbon Plan Response Meeting Minutes

Friday 11th December 2020 - Green Hill

In attendance:

John Willis, Liz Prince, Nina Bailey, Penny Simpson, Vivienne Hodges, Anna Adnitt, Camilla Rooney (minutes)

Apologies:

Emily Dooley, Mike Warner

1 Welcome and introductions

Penny welcomed everyone and explained that the purpose of the meeting was to consider a response to the Devon Carbon Plan consultation and think specifically about actions that could be taken locally in line with the Plan.

2 Reducing carbon footprint

Nina said that the first step should be reflecting on our own organisations and asked what steps MPC and MDT had already taken to reduce their carbon footprint.

Vivienne said that MPC has made a declaration of climate emergency but does not directly manage any facilities. It was agreed that MPC had an important role in signposting and encouraging others to take action. MPC has ongoing plans to review the contractors they work with to ensure they work sustainably e.g., verge cutting and churchyard management. John said that MDT has also declared climate emergency, but more work needs to be done on reducing the carbon footprint of Green Hill.

Nina suggested getting an EPC for Green Hill.

John suggested looking at how we could encourage the wider community to think about reducing their carbon footprint. Penny said there had been a tremendous response to the public meeting in January 2020 but subsequent action had been difficult due to the Coronavirus pandemic. Anna said she would revisit the list of organisations who expressed an interest in reducing their carbon footprints and promoting environmental issues which resulted from the meeting and put together a business directory of green organisations.

Nina mentioned a carbon buddy plan which encourages groups to collaborate and motivate each other to reduce their carbon footprint. She suggested starting with the Zero Waste team and blogging about it to encourage others to do the same, and possibly mentor other groups.

Liz shared a document she had created which measures carbon footprint specifically for residents of Moretonhampstead and surrounds. Penny suggested it could be included as a Green Tip of the Month with links to downloadable versions on MDT and PC websites. Nina offered to have a hard copy in the shop. Camilla agreed to look at reformatting the document and looking at the possibility of an interactive online version.

Penny suggested that creating an advisory service could be useful to encourage others to take action.

3. Natural environment

Camilla said that MDT had arranged an advisory event for farmers and landowners interested in tree planting in February 2020 but could follow up with a farm visit to encourage peer-to-peer learning.

Anna said that there would be a community tree planting event on 16-17 January 2021.

Liz said that ACT Ecology Group had created a Wildlife Warden Scheme which aims to establish 2-5 voluntary wardens per parish to help support, protect and increase the district's wildlife. There are 2 wildlife wardens established for Moretonhampstead parish and 1 further person interested.

Anna said that MPC had been offered a volunteer tree warden who will work with and train local people. She said she would put this person in touch with Bundy, and Nina said she would put Bundy in touch with the wildlife wardens.

4. Housing

Penny shared a successful case study of new-build homes that are affordable and net zero in Kings Tamerton near Plymouth. She said the key seemed to be to supply prefabricated kit homes. John said MDT is looking at the feasibility of a community-led housing project in a site below Thompsons. The site has planning permission for less than 12 live-work units and negotiations with the landowner are ongoing. He and other MDT Trustees have set up a body called the Moretonhampstead Community Land Trust and the project is being supported by Resonance, a social investment company. John said this was the only site they have managed to identify for housing and asked if there was any possibility MPC could make a compulsory land purchase of land allocated for housing.

Vivienne said that developers are generally adept at making a case against net zero newbuilds as high land prices narrow the profit margin. Developers are required to provide money to offset impact on local facilities and MPC can keep an eye on this. John encouraged MPC to put pressure on any future developments to be carbon neutral.

John shared information on a home energy advice day MDT organised in March. Anna said that she had tapped into the Green Homes Grant to make energy efficient improvements to her home and agreed to a suggestion that she write a personal account of her experience for a Green Tip of the Month.

5. Energy

John said a district heating scheme could work for the new development estate at Thompsons. He also said that they were looking into the possibility of installing solar panels on a DCC-owned field to provide some of the energy required by the Live-Work units or alternatively by the Thompsons houses (though some inhabitants of the latter may oppose this). Nina said she would ask her partner for information about creative management of solar panels e.g. beehives.

Vivienne said that air source heat pumps which were installed on the health centre had been very effective. Nina said that heat pumps are better suited to underfloor heating and cannot make as big an impact on wet systems. DCC's plan talks positively about using hydrogen for heating systems instead of gas.

It was agreed by the group that solar energy generation would be the priority area ahead of wind and hydro. John said the Solar Together scheme in Teignbridge provided group buying for solar panels and battery storage at a highly competitive price and offered to check if they were going to repeat the scheme.

John suggested the possibility of community-owned solar panels (in addition to those mentioned above, next to Thompsons) and suggested the field on Brinning Lane next to the substation as a potential location. It was thought by the group that the land belongs to the Unitarian Chapel and Liz agreed to approach them.

Next meeting

The group agreed to arrange a second meeting for remaining issues, including food, waste, transport and health and wellbeing. The meeting will be held on Friday January 22nd.

MPC Minutes 05.01.2021 Attachment no.2 – Schedule of Payments January 2020

MANDATORY PAYMENTS FOR December 2020 (pre - approved March meeting)	AMOUNT (inc VAT)	PAYMENT METHOD
MDT (office rent) - paid 01/01/2021	£331.57	Direct debit
S PARKIN (Clerk's salary 1 December - 31 December 2020) – paid 31/12/2020	£953.04	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 31/12	£277.68	Online Transfer
HMRC (PAYE and NI - next quarterly payment Dec 2020)	£89.52	Online Transfer
Plusnet (telephone and internet – paid)	£21.60	Direct Debit
OTHER PAYMENTS AUTHORISED 5 January 2021		
S Parkin Expenses – Zoom subscription, Christmas event, Planning, printing	£146.94	Online Transfer
BNC Electrical Ltd – To wire and test lights pre installation	£155.43	Online Transfer
SLCC – Wordpress training course	£36.00	Online Transfer

DALC – Finance for Councillors course	£36.00	Online Transfer
Dawn Lerner – War memorial flowers	£88.81	Online Transfer
Okehampton District Community Transport Group – December min no. 208/2020	£300.00	Online Transfer
MDT – Shop local challenge postcard printing – December min no. 207/2020	£15.00	Online Transfer
TOTAL	£2451.59	Online Transfer