



**Access to the Remote Meeting:** The press and public are welcome and are encouraged to attend meetings. The Parish Council will be meeting in person. However, the public are asked to join the meeting online using zoom software for the foreseeable future to help with social distancing and protect the public and members from spreading the virus. Public with a telephone line or an internet connection can still join the meetings via the links below:

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/88911831768?pwd=Wkh5UmE5aDJRazUyMVYxL2ErMGIKUT09>

Meeting ID: 889 1183 1768

Passcode: 040963

Find your local number: <https://us02web.zoom.us/u/kv5X4NhvE> Note: Calls are charged at zoom rates and are payable by the user. More information at <http://zoom.us/zoomconference/rates>

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Dear Councillor,

You are hereby summoned to attend the meeting of the Parish Council to be held on Tuesday 1<sup>st</sup> June 2021 at 7.00pm, at the meeting room in Greenhill, for the purposes of transacting the following business:

## AGENDA

### 1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

### 2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

### 3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

### 4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 4<sup>th</sup> May 2021

### 5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report



## **6. MATTERS ARISING FROM THE MINUTES**

To ensure the tasks actioned at the previous meeting have been completed:

- Cllr Keep has trimmed the bush at Geneva Island
- Cllr Jeffery has completed the Fire Service survey on the Council's behalf
- The Clerk has renewed the Council's Insurance policy with Came & Company
- Teignbridge District Council has notified the Clerk that the Council can co-opt a person to fill the vacancy left by Cllr Julian Edward's vacancy

## **7. INTERNAL AUDIT REPORT**

To receive the Internal Audit Report for the financial year 1 April 2020 – 31 March 2021

## **8. ANNUAL GOVERNANCE STATEMENT**

To approve the Annual Governance Statement for the financial year 1 April 2020 – 31 March 2021 (attached)

## **9. ACCOUNTING STATEMENTS**

To approve the Accounting Statements for the financial year 1 April 2020 – 31 March 2021 (attached)

## **10. PERIOD OF PUBLIC RIGHTS**

To approve the dates for the period for the exercise of public rights as Monday 14 June to Friday 23 July 2021

## **11. CHAIRMAN'S DISCRETION**

To note matters under the Chairman's discretion

## **12. DISTRICT COUNCILLOR'S REPORT**

To receive the District Councillor's Report

## **13. OPEN SPACES REPORT**

To receive the Chair of Open Spaces Report

## **14. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP**

To receive the monthly report

## **15. INTERNAL FINANCIAL REGULATOR**

To receive the report of the Internal Financial Regulator

## **16. SCHEDULE OF PAYMENTS**

To approve the list of payments (to be tabled at the meeting)

## **17. CORRESPONDENCE**

To receive correspondence (attached) and to agree any response:

1. Email received from the Allotment Secretary requesting a new gate post
2. Letter received from 'Old Mill Payroll Services' regarding their updated terms of business
3. Email received from Devon Communities Together requesting the Council complete their survey



## **18. OPEN SPACES COMMITTEE RECOMMENDATIONS**

To receive the draft minutes of the meeting of the Open Spaces committee held on 18<sup>th</sup> May 2021 and to agree the following recommendations:

1. Recommendation to the full council to install bat boxes in the Churchyard
2. Recommendation to the full council to have a 'meet and greet' in the churchyard in July
3. Recommendation to the full council to review the Open Space's tender in November
4. Recommendation to the full council to support a more pragmatic approach to the study for the time being rather than supporting Wellmoor's accessibility study. A lot of the historic parts of the town don't allow for a lot of the proposals
5. Recommendation to the full council to adopt Cllr Warner's report

## **19. 'A YEAR IN MORETONHAMPSTEAD' BOOK**

To receive the final analysis of the 'A Year in Moretonhampstead' book and to agree what to do with the remaining copies

## **20. ESTIMATE**

To receive the estimate (attached) for repainting the 'gable end at 10 Pound Street' and to agree to authorise the work

**SIGNED:** *Samantha Parkin* (Parish Clerk)

**DATE:** 26/05/2021