



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 7th September 2021 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 6th July 2021
LGA 1972 Sch 12 para 41(1)

5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- Cllr Cosnett has signed the formal paperwork
- The Council supported the Tour of Britain with volunteers



- Cllr Adnitt has followed up the actions from the verge management and churchyard management reports
- The Clerk has applied for a road closure for the Xmas Switch On Event on Saturday, 27th November

7. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

8. DISTRICT COUNCILLOR'S REPORT

To receive the District Councillor's Report

9. OPEN SPACES REPORT

To receive the Chair of Open Spaces Report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) and to note the payments made in August (attached)

LGA 1972 s150 (5)

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Email received from Rt Hon Mel Stride MP, a copy of his reply received from the Secretary of State for Environment, Food and Rural Affairs
2. Council copied into an email to Phil Shears from Robert Wakeling (no response needed)
3. Email received from Gail Charles (TDC) requesting information regarding the book of condolence in the event of the Operation Bridges plan being activated
4. Email from TDC regarding the consultation on the draft Statement of Principles as required under the Gambling Act 2005 welcoming the councils comments
5. DALC newsletter #49 regarding AGM Notice: Invitation to attend on Wednesday, 6th October at 9.30am

14. QUEENS PLATINUM JUBILEE

To consider taking part in the Queen's Platinum Jubilee celebrations including 'light the beacons' and the 'Queen's Green Canopy' and 'The Big Jubilee Lunch'. To consider a Jubilee Committee to plan the celebrations.

15. FARMERS MARKET

To consider setting up and running a monthly Farmers Market (clerks report attached)



16. FINANCE AND POLICY RECOMMENDATIONS

To receive the draft minutes of the meeting of the finance & Policy committee held on 17th August 2021 (attached) and to agree the following recommendations:

1. Recommendation to full council to amend the budget heading 'Councillor's expenses' to 'Chairman's allowance'
2. Recommendation to full council to remove the 's.137 grants' budget heading
3. Recommendation to full council to agree to Wellmoor managing the Phone Box for three years and to the Clerk signing the agreement (attached)
4. Recommendation to full Council with regard to awarding the second round of grants (attached)

17. CHURCHYARD SURVEY RESULTS

To note the Churchyard Survey results (attached)

18. EXTERNAL AUDITOR REPORT

To receive the Report and Certificate of the external auditor (PKF Littlejohn LLP) for the financial year ended 31 March 2021 (attached) and to note the publication of the Notice of Conclusion of Audit by 30th September 2021.

19. LAND ADJACENT HINGSTON VIEW

To consider the level of involvement with the land adjacent Hingston View (report attached)

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 27/08/2021