



MINUTES

Committee: Parish Council
Date: Tuesday, 06 July 2021
Time: 7:00pm
Venue: Greenhill meeting room

Present

Cllr Vivienne Hodges (Chair)
Cllr Malcolm Chudley
Cllr Mike Warner
Cllr Mike Jeffery
Cllr Anna Adnitt (via Zoom)
Cllr Jan Evans
Cllr Rose Mogeni
Cllr Farrand-Rogers
Cllr Paul Dodd
Cllr Penny Simpson

Also Present

Samantha Parkin (Clerk)
County Councillor Jerry Brook
Laurence Cosnett (Councillor Applicant)

PUBLIC PARTICIPATION

There was one member of the public present interested in filling the vacancy left by Cllr Edwards' resignation.

107/2021 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Keep.

108/2021 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensation were received.

109/2021 MINUTES

It was proposed by Cllr Jeffery, seconded by Cllr Farrand-Rogers and **resolved to accept and sign** the minutes of the meeting held on 1st June 2021 as a correct record.

110/2021 COUNTY COUNCILLOR REPORT

There has been a large intake of Cllrs at Devon County Council which has resulted in a huge amount of online training covering every facet of the Council.

County Cllr. Brook will send the Clerk details of a new community fund. There is £100,000 available which needs to be match funded from the community and is designed specifically for the cleaning up of street furniture.

County Cllr. Brook noted the appointment of the new Highways Officer, Ines Pfister. He noted she is making regular visits to discuss highways issues with Clerks and he thinks this is really helpful; he hopes to join Ines on these visits.

Cllr Brook is still chasing Scalpings for the road entrance to the Allotments.

111/2021 MATTERS ARISING

It was noted the Annual Governance and Accountability Return 2020/21 has been submitted.

It was noted that arrangements are in place for the 'Meet & Greet' on Saturday, 10th July.

It was noted Cllr Dodd has agreed the colour of the wall with 10 Pound Street.

112/2021 CASUAL VACANCY

It was proposed by Cllr Warner, seconded by Cllr Farrand-Rogers and resolved to suspend standing orders.

TDC had given permission for the Council to co-opt to the casual vacancy created by Julian Edwards' resignation. The Council has received one formal application; Laurence Cosnett who was invited to introduce himself.

Mr Cosnett introduced himself; he has lived in the town for 6/7 years and is a full-time student doing a degree in acting. Laurence is interested in environment issues and supporting business growth in the area.

*It was proposed by Cllr Chudley, seconded by Cllr Simpson and **resolved to reinstate standing orders.***

It was proposed by Cllr Simpson, seconded by Cllr Farrand-Rogers and resolved to co-opt Laurence Cosnett. The Chairman congratulated Laurence and explained that formal paperwork needed to be completed in time for the September meeting.

Laurence left the meeting at 19.22pm.

113/2021 CHAIRMANS DISCRETION

The Chairman noted the Clerk, Cllr Adnitt and herself met with Ines Pfister to discuss highways issues around the town.

114/2021 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery noted there had been no meetings.

115/2021 OPEN SPACES REPORT

The Open Spaces monthly report was tabled at the meeting. The report was noted and is attached at appendix 1 on page 42. Cllr Dodd noted he had cut branches overhanging 3 road signs to improve visibility. Cllr Dodd requested this job was included in the next tender as he is no longer able to do it.

116/2021 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr Adnitt noted July's Green Tip of the Month has been added to the News in Moreton and posters have been displayed. Cllr Adnitt is attending the Devon Communities Together 'Climate change and action in your community' event on Friday, 9th July. Cllr Adnitt enquired if the Clerk could research the Queens Green Canopy initiative to celebrate the Jubilee next year.

117/2021 INTERNAL FINANCIAL REGULATOR REPORT

Cllr Evans reported the accounts had been checked and everything is in order.

118/2021 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. It was proposed by Cllr Warner, seconded by Cllr Farrand-Rogers and **resolved to approve** the schedule of payments at appendix 2 on page 42.

119/2021 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Bovey Tracey Town Council regarding the Landscapes Review requesting the Council write to the Secretary of State for Environment, Food & Rural Affairs highlighting their concerns. The Council supported Bovey Tracey Town Council and are concerned the Landscapes Review is not in our local community's interest.

It was proposed by Cllr Farrand Rogers, seconded by Cllr Chudley and **resolved to support** the protests of Bovey Tracey Town Council, send a letter to the Secretary of State and a copy to our local MP.

Correspondence was received and circulated prior to the meeting from the 'Tour of Britain' requesting the Council's support.

It was proposed by Cllr Evans, seconded by Cllr Mogeni and **resolved to support** the 'Tour of Britain' and request the free publicity materials they are offering.

Correspondence was received and circulated prior to the meeting from the Common Players Theatre Company requesting the use of the Sentry. Cllr Hodges noted the Clerk was working on updating the terms and conditions for the Sentry so that requests don't need to come through the meetings.

It was proposed by Cllr Warner, seconded by Cllr Jeffery and **resolved to grant** the request to use the Sentry.

Correspondence was received and circulated prior to the meeting from the Carnival Committee requesting the use of the Sentry to hold a fete.

It was proposed by Cllr Warner, seconded by Cllr Simpson and **resolved to grant** the request to use the Sentry.

Correspondence was received and circulated prior to the meeting from Devon County Council regarding the proposed electric vehicle recharging points in Court Street requesting comments or objections.

It was proposed by Cllr Hodges, seconded by Cllr Simpson and **resolved to note** that the Council are in support of having some electrical vehicle recharging points within the parish.

The Council noted the proposals did not provide satisfactory information. There was some concern that the proposed electrical recharging points in Court Street will result in the loss of four short term parking spaces which could impact on local businesses and residents. It was suggested that a better location for the recharging points would be in the car park.

Cllr Jeffery noted there is a Car Park Review Group meeting next week. The Council asked Cllr Jeffery to reflect on the problems at the meeting.

It was proposed by Cllr Dodd, seconded by Cllr Warner and **resolved to write** to Devon County Council to reject the proposed location of the electric vehicle recharging points and suggest that they are located in the car park (Court Street) instead. There was one Cllr. opposed.

Correspondence was received and circulated prior to the meeting from Cllr. Janette Parker asking for the Council's views as to whether there is a need to reform Teignbridge Association of Local Councils.

Cllr Farrand-Rogers noted in principle, TALC is a very useful body who bring together parish and town councils and provide feedback to Teignbridge District Council. In point of fact, the Chairman hasn't changed in some time and TALC has become stagnant. It was also noted that Teignbridge issues are of little relevance to the council as it falls under DNPA.

It was proposed by Cllr Hodges, seconded by Cllr Evans, and **resolved to reply** to Cllr. Janette Parker that the council has not found TALC very helpful over the last few years and would be interested to hear what reforms are suggested.

Correspondence was received and circulated prior to the meeting from TDC requesting the Councils views on the Draft Teignbridge Local Plan. The Council noted the plan.

120/2021 SUMMER BREAK

It is usual practice for powers to be delegated to the Clerk, Chairman and Vice Chairman to enable the Council to function effectively during the summer break.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Mogeni and **resolved** that the Council's powers be delegated to the Clerk under the supervision of the Chairman and Vice-Chairman as we usually do.

121/2021 LOCAL PLAN CONSULTATION

Cllr Warner's report on the Dartmoor National Park Local Plan had been circulated prior to the meeting. There were no questions from Councillors.

122/2021 VERGE CUTTING

Cllr Adnitt's report had been circulated prior to the meeting.

It was proposed by Cllr Hodges, seconded by Cllr Dodd and **resolved to support** the management of the verges and let Cllr Adnitt and the Clerk work out how to do it in practice.

123/2021 CHURCHYARD MANAGEMENT

Cllr Adnitt's report had been circulated prior to the meeting. Cllr Hodges noted next year's tenders will be worked on in September.

It was proposed by Cllr Warner, seconded by Cllr Mogeni and **resolved to accept** Cllr Adnitt's report and allow Cllr. Adnitt to manage the churchyard as per the report, including involving the biodiversity group and the primary school.

124/2021 HOW THE COUNCIL WORKS

The Clerk's report had been circulated prior to the meeting. The Clerk invited the Council to come to the office if they have any questions.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Simpson to **accept the report** and congratulate the Clerk on the work involved compiling the report.

Cllr Jeffery left the meeting at 20.10pm.

125/2021 MEETING ROOM

It was proposed by Cllr Hodges, seconded by Cllr Chudley and **resolved to hold** the council meetings in the community centre from September and cancel the council's zoom subscription.

126/2021 CLERKS SUMMER HOURS

It was proposed by Cllr Warner, seconded by Cllr Mogeni and **resolved to approve** the Clerk using her accrued overtime hours to work three days a week during the summer holidays and to approve the Clerks requested annual leave.

127/2021 BOWRING LIBRARY TRUSTEE

Correspondence had been received and circulated prior to the meeting. Cllr Farrand-Rogers volunteered to become the second trustee.

It was proposed by Cllr Evans, seconded by Cllr Mogeni and **resolved to appoint** Cllr Farrand-Rogers as the Council's trustee of the Bowring Library Trust.

The Chairman closed the meeting at 8.10pm.

TO DO ACTIONS

- Clerk to arrange the formal paperwork for Laurence to sign
- Clerk to research the Queen's Green Tree Canopy
- Clerk to make approved payments
- Council to write a letter to the Secretary of State supporting Bovey Tracey's TC protests about the Landscapes Review
- Clerk to request the free publicity materials from the Tour of Britain
- Clerk to inform the Sentry requests they have been granted
- Council to write to DCC to reject the EV recharging point locations
- Council to reply to Cllr. Janette Parker
- Cllr Adnitt and the Clerk to manage the verges and churchyard
- Clerk to book the community centre for meetings

MPC Minutes 06.07.2021 Attachment no.1 – Open Spaces Report

Area	Comments	Action
The Sentry	Several wooden seats need repainting.	2 seats rubbed down and repainted.
Churchyard	All ok.	None.
The Play Area	Checked most days. All ok.	One seat and picnic table re-varnished.
The Henge	Looks good.	Seats re-varnished.
The Pound	Looks good.	None.
Cross Tree	OK	None
Geneva Island/War Memorial	OK.	The new flag is now flying at the War Memorial.
Wheelwright's wheel	OK	None
Allotment	Not visited.	None
Seats/benches/Lamp posts	One seat in square to be painted.	The third seat and table have now been re-varnished.
Gates and Railings	Ok	None
Bus Shelter	Ok	None
Recycling	OK	None

MPC Minutes 06.07.2021 Attachment no.2 – Schedule of Payments July 2021

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR June 2021		
MDT (office rent) - paid 01/07/2021 <i>LGA 1972 s.111</i>	£347.51	Direct debit
S PARKIN (Clerk's salary 1 June - 30 June 2021) – paid 30/06/2021 <i>LGA 1972 s.112</i>	£968.99	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 30/06 <i>LGA 1972 s.112</i>	£283.24	Online Transfer
HMRC (PAYE and NI) – paid 30/06 <i>LGA 1972 s.112</i>	£234.02	Online Transfer
Plusnet (telephone and internet – paid 29/06) <i>LGA 1972 s.111</i>	£31.10	Direct Debit
OTHER PAYMENTS AUTHORISED 6 July 2021		
Mary Jones – War memorial planting expenses <i>Open Spaces Act 1906 s.10</i>	£11.82	Online Transfer
MDT – Hire of the meeting room for June MPC meeting <i>LGA 1972 s.111</i>	£15.00	Online Transfer
Cllr Dodd – Paint for seats <i>Parish Councils Act 1957 s.1</i>	£20.47	Online Transfer
DALC – Charing meetings training course <i>LGA 1972 s.111</i>	£36.00	Online Transfer
Teign Valley Nurseries – Summer basket refills <i>LGA 1972 s.144</i>	£288.60	Online Transfer
T.A.Sutcliffe – May Sentry cut and hedge trim <i>Open Spaces Act 1906 s.10</i>	£219.00	Online Transfer
R Austin – June Churchyard cut, trim yew trees, remove brambles, 2 x Pound & Henge cuts <i>Open Spaces Act 1906 s.10</i>	£770.00	Online Transfer
T.A.Sutcliffe – June Sentry cut x 2 <i>Open Spaces Act 1906 s.10</i>	348.00	Online Transfer
ONLINE BANK CARD PAYMENTS FOR JUNE 2021		
Zoom – Online Meeting room (paid 21/06) <i>LGA 1972 s.111</i>	£14.39	Bank Card
TOTAL	£3,588.14	

LGA 1972 = Local Government Act 1972