



# MINUTES

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**Committee:** Parish Council  
**Date:** Tuesday, 05 October 2021  
**Time:** 7:00pm  
**Venue:** Community Club

## Present

Cllr Vivienne Hodges (Chair)  
Cllr Malcolm Chudley  
Cllr Mike Warner  
Cllr Mike Jeffery  
Cllr Rose Mogeni  
Cllr Farrand-Rogers  
Cllr Paul Dodd  
Cllr Penny Simpson  
Cllr Gordy Keep  
Cllr Laurence Cosnett

## Also Present

Samantha Parkin (Clerk)  
County Councillor Jerry Brook  
One member of the public

## PUBLIC PARTICIPATION

The member of the public was one of the Council's contractors who attended to express his dismay at the amount of dog faeces in the wildlife area at the Sentry. The contractor asked the council what they were doing to enforce the dog fouling rules in the Sentry. The contractor suggested a temporary fence to restrict dog's access.

The member of the public also expressed his concern at the Greenway project which the Council had previously agreed to support. Cllr Hodges noted Sustrans have been asked to conduct a feasibility study.

*The Chairman opened the meeting at 19.07pm.*

## 146/2021 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Evans.

## 147/2021 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No requests for dispensation were received. Cllr Farrand-Rogers expressed an interest in the Bowring Library.

## 148/2021 MINUTES

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Jeffery and **resolved to accept and sign** the minutes of the meeting held on 7<sup>th</sup> September 2021 as a correct record.

## 149/2021 COUNTY COUNCILLOR REPORT

County Councillor Brook apologised for missing the September meeting.

County Councillor Brook sympathised with the member of the public's issue of dog fouling in the Sentry and hopes the council can resolve it.

County Councillor Brook noted the Climate Change Citizens Assembly has been concluded and sets out what needs to be done to tackle climate change but more resources need to be made available. A variety of issues have been discussed but it is very clear that the biggest contribution that can be made in this area is by each and every one of us. Connectivity in the South West is essential; £40 million has been made available for the rail network to go to Okehampton and Devon County Council (DCC) is looking to improve the road network to the South West from major economic areas. The rural bus network is challenging; DCC has submitted a plan to the Department for Transport which needs a serious review to improve public connectivity.

County Councillor Brook noted Highways think they are doing a reasonable job in meeting the challenges of mending the roads but he also noted that they are not getting to everywhere particularly fast. Highways are currently 34 key operatives short. Highways have ample grit in storage and have revamped the vehicles in preparation for the winter.

County Councillor Brook noted children and young people's services are considered as inadequate; the biggest challenge they face is the lack of social workers and foster carers.

Cllr Farrand-Rogers asked County Councillor Brook if DCC has any plans to remove the plants growing out of the Bowring Library or are they waiting for the building to fall down. Cllr Hodges stated that DCC are the owners of the Grade 2 listed building and have a responsibility to maintain the building. County Councillor Brook agreed that DCC has a responsibility to maintain and look after the building and he will speak to the team responsible.

Cllr Dodd asked County Councillor Brook if he could speak to Highways and ask them to clear the drains in Station Road and Bowring Mead as they all need cleaning.

*County Councillor Brook left the meeting at 19.30pm.*

## 150/2021 MATTERS ARISING

It was noted Moretonhampstead Development Trust has signed the Phone box agreement. Cllr Hodges noted the phone box is looking very smart after its restoration.

It was noted the Council's contractor had been asked to remove the ragwort in the Sentry.

It was noted the Church Wardens are happy for the book of condolence to be placed in the Church in the event of Operation London Bridge.

It was noted the Council's contractors will be working to the current contract for the remainder of the contract.

### 151/2021 CHAIRMANS DISCRETION

The Chairman noted the Christmas light switch-on preparations are going very well and the council has already allowed a £500 budget to support the event. A few businesses have expressed an interest in sponsoring additional Christmas lights.

### 152/2021 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery's report had been circulated prior to the meeting. Cllr Farrand-Rogers welcomed the news that Teignbridge are building new council houses.

### 153/2021 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report was noted and is attached at appendix 1 on page 53. Cllr Dodd noted that the council has no powers to enforce the dog fouling laws but advised that if someone spots a dog fouling incident they can report it to the dog warden who will follow up if there is sufficient evidence. Cllr Dodd reiterated that dog walkers need to be more responsible and protect the area for the enjoyment of all users.

Cllr Simpson had been approached prior to the meeting by a member of the public concerned about the problem of dogs on the cycle path; signs have been removed that instructs dog owners to keep their dogs on a lead.

### 154/2021 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr. Simpson's report had been circulated prior to the meeting. Cllr. Simpson stated a meeting needs to be held to discuss the council's objectives after declaring a climate emergency. Cllr. Cosnett volunteered to join the working group after Cllr. Adnitt's resignation.

### 155/2021 INTERNAL FINANCIAL REGULATOR REPORT

Nothing to report.

### 156/2021 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. It was proposed by Cllr Dodd, seconded by Cllr Mogeni and **resolved to approve** the schedule of payments at appendix 2 on page 53.

### 157/2021 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from a member of the public regarding the litter bin outside the Newsagents. Cllr Dodd will monitor the rubbish situation.

A newsletter was received and circulated prior to the meeting from Okehampton District Community Transport Group. The newsletter was noted.

Correspondence was received and circulated prior to the meeting from the Rural Services Network inviting Councillors to a Rural/Market Town Group meeting and a Rural Services Network seminar. Cllr Warner noted he had attended a past meeting and felt that it was not beneficial to Moretonhampstead.

Correspondence was received and circulated prior to the meeting from London Hearts regarding grants for installing defibrillators. It was noted there are a number of defibrillators in the town; a new one has recently been installed outside the Swimming Pool.

Correspondence between the Clerk and the owners of 7 Fore Street regarding the Blacksmiths wheel was circulated prior to the meeting. It was noted the bag has now been removed.

### 158/2021 QUEENS PLATINUM JUBILEE

The draft Terms of Reference for the Queens Platinum Jubilee working party and an update from the working party had been circulated prior to the meeting.

It was proposed by Cllr Chudley, seconded by Cllr Jeffery and **resolved to adopt** the draft Terms of Reference for the Queens Platinum Jubilee working party.

### **159/2021 COUNCILLOR VACANCY**

Cllr. Anna Adnitt's resignation was noted. A draft Councillor Application form had been circulated prior to the meeting.

It was proposed by Cllr Simpson, seconded by Cllr Cosnett and **resolved to adopt** the draft Councillor Application form. Teignbridge District Council have authorised the council to co-opt a member as no requests to hold an election have been received. The Clerk will advertise the vacancy.

### **160/2021 WELLMOOR WHAT'S ON GUIDE**

The Chairman explained Wellmoor would like to develop an online guide to replace the paper guide produced in 2019. The council will wait for Wellmoor to provide further details.

### **161/2021 CHURCHYARD MATTERS**

It was proposed by Cllr Chudley, seconded by Cllr Farrand-Rogers and **resolved for the Clerk** to attend a Memorial safety and Administration course.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Keep and **resolved to advertise** and carry out a safety check of the headstones in the churchyard.

A request had been received from a family to place a recycled plastic memorial bench in the churchyard. The council will request more details before making a decision.

The council noted there is a problem with the ashes memorial stones in the churchyard looking like they are sinking. The issue will be looked at when reviewing the open spaces contract and the Clerk will ask at the Memorial safety and Administration course.

### **162/2021 2022/23 OBJECTIVES**

The Clerk had circulated a list of objectives for 2022/23 to aid budget preparations prior to the meeting. The council are happy with the proposed list. Cllr Simpson asked if some objectives relating to the climate emergency can be considered.

### **163/2021 SENTRY HIRERS AGREEMENT**

A draft Sentry Hirers Agreement had been circulated prior to the meeting.

It was proposed by Cllr Chudley, seconded by Cllr Warner and **resolved to adopt** the draft Sentry Hirers Agreement.

The Chairman closed the meeting at 8.09pm.

### **PUBLIC PARTICIPATION**

The member of the public thanked the council for taking on board his concerns.

### **TO DO ACTIONS**

- Clerk to make monthly payments
- Clerk to publish Terms of Reference for the Queen's Platinum Jubilee working party
- Clerk to advertise the Council's vacancy and publish the application form
- Clerk to enrol on the Memorial safety and Administration course and advertise and carry out a safety check of the headstones in the churchyard
- Clerk to ask for more details regarding the recycled plastic bench
- Clerk to publish the Sentry Hirers Agreement

*MPC Minutes 05.10.2021 Attachment no.1 – Open Spaces Report*

Area	Comments	Action
The Sentry	Grass needs cutting and wild flower area cut and to be removed.	Grass cut and wild flower area returned to normal.
Churchyard	Area needed cutting and wild flower area to be removed.	Most of the cemetery grass cut short including wild flower area. Looks very good.
The Play Area	Checked most days. Green bench needs repainting.	Green bench part repainted.
The Henge	Looks good.	None
The Pound	Looks good.	None.
Cross Tree	OK	None
Geneva Island/War Memorial	Geneva island bush needs cutting.	Bush now cut.
Wheelwright's wheel	Not visited.	None
Allotment	Not visited.	None
Seats/benches/Lamp posts	Seat outside CO-OP needed repainting.	Seat rubbed down and re varnished.
Gates and Railings	Ok	None
Bus Shelter	Ok	None
Recycling	Ok	None

*MPC Minutes 05.10.2021 Attachment no.2 – Schedule of Payments September 2021*

	AMOUNT (inc VAT)	PAYMENT METHOD
<b>MANDATORY PAYMENTS FOR September 2021</b>		
MDT (office rent) - paid 01/10/2021 <i>LGA 1972 s.111</i>	£347.51	Direct debit
S PARKIN (Clerk's salary 1 September - 30 September 2021) – paid 30/09/2021 <i>LGA 1972 s.112</i>	£968.99	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution ) –paid 30/09 <i>LGA 1972 s.112</i>	£283.24	Online Transfer
HMRC (PAYE and NI) – paid 30/09 <i>LGA 1972 s.112</i>	£234.02	Online Transfer
Plusnet (telephone and internet – paid 29/09) <i>LGA 1972 s.111</i>	£30.42	Direct Debit
<b>OTHER PAYMENTS AUTHORISED 5 October 2021</b>		
Wellmoor (Bumps and Beyond) – 2 <sup>nd</sup> round grants <i>LGA 1972 s.137</i>	£200.00	Online Transfer
Community Centre Garden Waste Collection <i>Open Spaces Act 1906 s. 10</i>	£45.00	Online Transfer
Hire of the Community Club – 07/09/2021 <i>LGA 1972 s. 111</i>	£15.00	Online Transfer
R Austin – Sept Churchyard cut, 2 x Pound & Henge cuts, 1 x Interments <i>Open Spaces Act 1906 s.10, Local Government Act s. 214</i>	£1,351.50	Online Transfer
<b>ONLINE BANK CARD PAYMENTS FOR September 2021</b>		
Coop – 4xAAA batteries for computer mouse <i>LGA 1972 s.111</i>	£5.25	Card Payment
<b>TOTAL</b>	<b>£3,480.93</b>	

*LGA 1972 = Local Government Act 1972*