



# MINUTES

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**Committee:** Parish Council  
**Date:** Tuesday, 07 September 2021  
**Time:** 7:00pm  
**Venue:** Community Club

## Present

Cllr Vivienne Hodges (Chair)  
Cllr Malcolm Chudley  
Cllr Mike Warner  
Cllr Mike Jeffery  
Cllr Jan Evans  
Cllr Rose Mogeni  
Cllr Farrand-Rogers  
Cllr Paul Dodd  
Cllr Penny Simpson  
Cllr Gordy Keep  
Cllr Laurence Cosnett

## Also Present

Samantha Parkin (Clerk)  
2 members of the public

## PUBLIC PARTICIPATION

The members of the public were the council's contractors who attended to express their concern at the council's management of the open spaces contracts. The contractors were upset that changes are being made mid contract and this reflects badly on them. The contractors also noted that they don't appreciate being contacted by Cllrs outside of working hours; they would prefer contact to be made by the Clerk. Cllr. Hodges acknowledged the change in the way that open spaces are managed and expressed how sorry she was that the contractors are being messed about.

The contractors also made the council aware of their responsibility towards managing ragwort under the Weeds Act 1959.

*The public session ended at 19.12pm.*

## 128/2021 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Adnitt.

### **129/2021 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS**

No declarations of interest or requests for dispensation were received.

### **130/2021 MINUTES**

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Evans and **resolved to accept and sign** the minutes of the meeting held on 6<sup>th</sup> July 2021 as a correct record.

### **131/2021 COUNTY COUNCILLOR REPORT**

County Councillor Brook was unable to attend the meeting.

### **132/2021 MATTERS ARISING**

It was noted Cllr Cosnett has signed the formal paperwork. The Chairman welcomed Cllr Cosnett to the Council.

It was noted the Council supported the Tour of Britain with volunteers. The Chairman thanked all the volunteers for their help.

It was noted Cllr Adnitt has followed up the actions from the verge management and churchyard management reports.

It was noted the Clerk has applied for a road closure for the Xmas Switch On event on Saturday, 27<sup>th</sup> November.

### **133/2021 CHAIRMANS DISCRETION**

The Chairman had received a letter asking if the Council would be willing to support developing an online guide to replace the current hard copy 'Wellmoor guide'. The online guide would be similar to Chagford's list which can be found at <https://www.chagfordlist.org/>. The Chairman asked the council to look at the list and the item will be discussed at next month's meeting.

### **134/2021 DISTRICT COUNCILLOR'S REPORT**

Cllr Jeffery noted there had been no meetings. Cllr Evans was concerned about refuse collections within Teignbridge and asked Cllr Jeffery to ask TDC if a can recycling bank can be reinstated at Court Street car park. Cllr Jeffery will investigate.

### **135/2021 OPEN SPACES REPORT**

The Open Spaces monthly report was tabled at the meeting. The report was noted and is attached at appendix 1 on page 47.

Discussions took place regarding the wildflower areas in the Sentry and the Churchyard. It was agreed that a working party consisting of Cllr. Cosnett, Cllr. Dodd, Cllr. Jeffery, Cllr. Chudley, Cllr. Evans and Cllr. Keep will look at the management of the open spaces contracts.

The Chairman thanked Cllr. Dodd for all the work he does, the seats look splendid.

### **136/2021 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT**

Cllr. Simpson noted the Green tip of the month had a holiday in August. Cllr. Simpson summarised the latest MDT meeting she had attended. Cllr. Simpson's report is attached at appendix 3 on page 48.

### **137/2021 INTERNAL FINANCIAL REGULATOR REPORT**

Cllr Evans reported the accounts had been checked and everything is in order.

### **138/2021 SCHEDULE OF PAYMENTS**

The Council considered its monthly schedule of payments. It was proposed by Cllr Dodd, seconded by Cllr Evans and **resolved to approve** the schedule of payments at appendix 2 on page 47.

### 139/2021 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Rt Hon Mel Stride MP, of a copy of his reply received from the Secretary of State for Environment, Food and Rural Affairs.

Correspondence was received and circulated prior to the meeting from the Robert Wakeling. Cllr. Farrand-Rogers expressed concern about the correspondence and asked Cllr. Jeffery to investigate with TDC.

Correspondence was received and circulated prior to the meeting from Gail Charles (TDC) requesting information regarding the book of condolence in the event of the Operation Bridges plan being activated.

It was proposed by Cllr Dodd, seconded by Cllr Warner and **resolved to place** the book of condolence in the Church under the administration of the Parochial Church Council.

Correspondence was received and circulated prior to the meeting from TDC regarding the consultation on the draft Statement of Principles as required under the Gambling Act 2005.

Correspondence was received and circulated prior to the meeting from DALC inviting the Council to send a representative to the AGM. Cllr. Farrand-Rogers informed the Council he had been co-opted as a Teignbridge representative on the County Committee and was happy to attend the AGM.

### 140/2021 QUEENS PLATINUM JUBILEE

It was agreed that a working party consisting of Cllr. Cosnett, Cllr. Warner, Cllr. Keep, Cllr. Jeffery and the Clerk will plan the celebrations.

### 141/2021 FARMERS MARKET

The Clerks report was circulated prior to the meeting and it was noted. Cllr. Farrand Rogers noted it was an interesting initiative but he would like to know how many farmers are interested. Cllr Evans was interested to know what sort of costs would be involved.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Hodges and **resolved to carry out a feasibility study**.

### 142/2021 COMMITTEE MINUTES

The draft minutes of the meeting of the Finance and Policy committee held on 17<sup>th</sup> August 2021 were received and noted.

It was proposed by Cllr Evans, seconded by Cllr Farrand-Rogers and **resolved to agree** the recommendations of the Finance and Policy committee are accepted as per the paper:

- Recommendation to full council to amend the budget heading 'Councillor's expenses' to 'Chairman's allowance'
- Recommendation to full council to remove the 's.137 grants' budget heading
- Recommendation to full council to agree to Wellmoor managing the Phone Box for three years and to the Clerk signing the agreement (attached)
- Recommendation to full Council with regard to awarding the second round of grants:
  - Wellmoor - £200.00

### 143/2021 CHURCHYARD SURVEY RESULTS

The survey results had been circulated prior to the meeting and were noted. Cllr. Evans noted the wildflower area is not properly managed and stated that a balance needs to be found between having a tidy churchyard with a wildflower area. The Chairman hopes the newly formed working party will refer to the survey results.

### **144/2021 EXTERNAL AUDITOR REPORT**

The External Auditor report was circulated prior to the meeting and it was noted (the report can be found at [www.moretonhampstead-pc.gov.uk](http://www.moretonhampstead-pc.gov.uk)).

### **145/2021 LAND ADJACENT HINGSTON VIEW**

The report had been circulated prior to the meeting and it was noted. Cllr Warner provided an update on the land and asked the council to think about what they want to do in the future.

The Chairman closed the meeting at 8.02pm.

### **TO DO ACTIONS**

- Clerk and Open Spaces committee to investigate the Weeds Act 1959
- Cllr Jeffery to ask TDC if a can recycling bank can be reinstated
- Open Spaces working party to look at the management of the open spaces contracts
- Clerk to make approved payments
- Cllr Jeffery to investigate Robert Wakeling's letter with TDC
- Clerk to inform TDC that the book of condolence will be placed in the Church subject to the PCC approval
- Clerk to inform DALC Cllr Farrand-Rogers will attend the AGM
- Queens Jubilee working party to meet and formulate a plan for next year's celebrations
- Clerk to undertake a feasibility study for the Farmers Market
- Clerk to carry out the F&P recommendations as per min no. 142/2021

**MPC Minutes 07.09.2021 Attachment no.1 – Open Spaces Report**

Area	Comments	Action
The Sentry	Several wooden seats need re painting.	3 seats rubbed down and repainted.
Churchyard	All ok.	None.
The Play Area	Checked most days. All ok.	None required.
The Henge	Looks good.	None
The Pound	Looks good.	None.
Cross Tree	OK	None
Geneva Island/War Memorial	Gutter surround needed weeding and bush trimmed for opening.	All completed.
Wheelwright's wheel	OK	None
Allotment	Not visited.	None
Seats/benches/Lamp posts	As shown below	None
Gates and Railings	Ok	None
Bus Shelter	One wall dirty	Wall repainted and floor swept
Recycling	Well used and sometimes the cardboard one is full	Reported to TDC and was emptied the next day

12 seats around the town have been repainted this year, they should last 2or3 years before they need doing again by which time it will need someone younger to take on the task. Cllr. Paul Dodd.

**MPC Minutes 07.09.2021 Attachment no.2 – Schedule of Payments July 2021**

	AMOUNT (inc VAT)	PAYMENT METHOD
<b>MANDATORY PAYMENTS FOR August 2021</b>		
MDT (office rent) - paid 01/09/2021 <i>LGA 1972 s.111</i>	£347.51	Direct debit
S PARKIN (Clerk's salary 1 August - 31 August 2021) – paid 31/08/2021 <i>LGA 1972 s.112</i>	£969.19	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution ) –paid 31/08 <i>LGA 1972 s.112</i>	£283.24	Online Transfer
HMRC (PAYE and NI) – next payment due Sept <i>LGA 1972 s.112</i>		Online Transfer
Plusnet (telephone and internet – paid 31/08) <i>LGA 1972 s.111</i>	£25.06	Direct Debit
<b>OTHER PAYMENTS AUTHORISED 7 September 2021</b>		
PKF Littlejohn – Review of Annual Governance and Accountability Return for year ended 31 March 2021 <i>LGA 1972 s.111</i>	£360.00	Online Transfer
T.A. Sutcliffe – July sentry cut x2, August sentry cut x2, verges and hedges at Betton Way <i>Open Spaces Act 1906 s 10</i>	£1,368.00	Online Transfer
R Austin – Aug Churchyard cut, 2 x Pound & Henge cuts, 1 x Interments <i>Open Spaces Act 1906 s.10, Local Government Act s. 214</i>	£555.00	Online Transfer
<b>ONLINE BANK CARD PAYMENTS FOR August 2021</b>		
Screwfix – Additional Phone box materials <i>LGA 1972 s.137</i>	£61.41	Card
HSE Books – Accident book <i>LGA 1972 s.111</i>	£8.00	Card
<b>TOTAL</b>	<b>£3,977.41</b>	

*LGA 1972 = Local Government Act 1972*

*MPC Minutes 07.09.2021 Attachment no.3 -MDT Report*

**MORETONHAMPSTEAD DEVELOPMENT TRUST Report** by Penny Simpson as PC representative at Directors meeting 26th August. This is a quick summary of the main items which were discussed at the meeting.

WEBSITE Lucy Connolly is doing a Kickstart Apprenticeship with MDT - she has done good work on their website and social media – worth looking at the website. She finishes in November.

NEW TRUSTEES The Trust is looking to recruit new trustees - Frank Loft has resigned after many years' service. Skills in communications, building advice and financial support would be useful.

Finances at the MDT are healthy; thanks to Covid support grant and nearly full tenancy at Green Hill however, Green Hill Arts failed to secure Arts Council funding so are looking into alternative sources of funding for projects.

Green Hill Arts continues to have successful exhibitions with good sales and a strong following on social media. It is hoped that the Winter Show will also bring in good income.

**ENVIRONMENT**

The introduction to the Carbon Reduction Plan for Moreton is being updated - will be circulated to PC. Can view plan on MDT website.

MDT has allocated £6,000 of its funds for developing environmental projects, including £1,000 for helping community buildings reduce carbon - i.e. Parish Hall and Community Club. The assessor who carried out an EPC on Greenhill has agreed to act as a consultant on carbon reduction measures.

There were 31 responses to the survey on a community car club which were overwhelmingly positive. Things are progressing slowly with Co-Cars. MDT hopes to see Devon County and Teignbridge install charging points for EV's.

Hospital No movement on the hospital as meetings keep being postponed. Community allotment is busy - more 'green prescribing' would be welcome. Idea to introduce "Men in Sheds" as part of the allotment project - this is a national movement originally set up by Age UK to support older men who want to get together and share and learn new skills.

Wellmoor is running successful projects, holding regular meetings with GPs and nursing teams etc. It has secured funding for the rest of 2021. Bumps and Beyond is up and running again.

Housing Project – Live work units below Thompsons Local architect is working on drawings to increase the number and variety of units. May need new planning application. MDT has put out a survey to gauge interest in affordable local housing and assess what kind of dwellings are needed.

**WRAY VALLEY TRAIL EXTENSION**

Problems with landowners when looking into different routes. May end up being a compromise - improvement on Route 28, Sustrans route from Moreton to Chagford which uses existing main roads.

Christmas Trees - MDT will organise Christmas Trees.

Post office - no progress. The Co-op manager has said that they plan to have courier collection points next year and possibly the Royal Mail the year after.