



# Terms and Conditions – Use of the Sentry

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Any use of The Sentry in Moretonhampstead shall be subject to the following conditions:

1. The hirer shall be responsible for any damage other than that caused by normal wear and tear.
2. The Sentry remains open to the public during the event
3. All litter is to be collected after the event and removed by the hirer.
4. The hirer shall ensure that there will be a minimum amount of movement by vehicles. Any damage caused by vehicles must be made good as soon as is practicable at the expense of the hirer. If this condition is breached the Council may make good any damage and the cost recharged to the hirer.
5. A deposit of £250 is paid by cheque to "Moretonhampstead Parish Council" which will be banked if any damage/expense is incurred as a result of the event
6. The hirer shall ensure that adequate Third Party and Public Liability policies of insurance are in force. The amount to be covered by such policies must be agreed with the Parish Clerk (the Clerk) before permission to hold any event will be granted. The hirer will be required to provide evidence to the Clerk that the appropriate insurance has been taken out and is in force for the event at least seven days before the event is due to take place.
7. The hirer shall take such precautions as are reasonable to prevent injury to any member of the public.
8. The hirer must ensure that all reasonable precautions are taken to protect the health and safety of the Committee and any member of the public attending the event. A copy of the Risk Assessment which details of such precautions shall be supplied to the Clerk prior to any event taking place.
9. Any person providing food & liquor during an event must comply with all regulations regarding hygiene and the supply of food and liquor.
10. Hirers are responsible for ensuring that the noise level of their function is not such as to interfere with other activities nor to cause inconvenience for the occupiers of nearby houses & property.
11. The Parish Council accepts no liability for the loss of any property however caused.
12. The Hirer agrees to abide by the aforementioned conditions

Signed (Hirer) .....

Name ..... Date .....

Contact Details:

Organisation: .....

Address: .....

Postcode: .....

Email: .....

Telephone No: .....

Mobile Contact: .....

Event Description: .....

Date of Event: .....