



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 7th December 2021 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 2nd November 2021
LGA 1972 Sch 12 para 41(1)

5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- Cllr Fileman-Wright has signed the formal paperwork



- November Open Spaces Minutes 13/2021 – The Clerk and Cllr Warner have checked the Allotment plans which show that the affected boundary is not the Council’s responsibility. The Clerk will investigate who owns the wall

7. CHAIRMAN’S DISCRETION

To note matters under the Chairman’s discretion

8. GREENWAY FEASIBILITY STUDY

To receive the Greenway Feasibility Study prepared by Sustrans, correspondence from members of the public and to receive a presentation from the Greenway group

9. DISTRICT COUNCILLOR’S REPORT

To receive the District Councillor’s Report

10. OPEN SPACES REPORT

To receive the Chair of Open Spaces Report

11. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

12. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

13. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting)
LGA 1972 s150 (5)

14. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Correspondence received from Devon and Somerset Fire and rescue service seeking the Councils opinion on their draft Community Risk Management Plan
2. Correspondence received from Teignbridge District Council inviting the Council to comment on Draft Local Plan (part 3) 2020-2040 and its supporting documents
3. Email received from the Director of the Rural Services Network asking the Council to continue with the free subscription until March
4. Email received from the organiser of the Moretonhampstead Poppy Appeal enquiring about a Poppy bench and planting a tree of remembrance
5. Correspondence received from Teignbridge District Council inviting the Council to apply for the Tidy Teignbridge Local Area Clean Up Fund
6. Correspondence received from PCSO Paul Wilson inviting a Council representative to attend an online meeting with Inspector Andy Tomlinson and Neighbourhood Team Leaders

15. CHRISTMAS LIGHT SWITCH ON

To receive the 2021 light switch on report and the Christmas Light money report and to agree to earmark the remaining donated Christmas light money in reserves



16. 2022 MEETING DATES

To approve the dates of meetings for 2022 (attached)

17. MEMORIAL TESTING COURSE

To agree to the Clerk attending the Safety Inspection and Assessment of Memorials training course (course overview attached)

18. FINANCE AND POLICY RECOMMENDATIONS

To receive the draft minutes of the meeting of the Finance & Policy committee held on 16th November 2021 (attached) and to agree the following recommendations:

1. Recommendation to full council to approve the attached draft budget 2022/23 and precept request.
2. Recommendation to full council to agree that the draft Allotment Constitution is sent to the Allotment Association for their consideration.

SIGNED: *Samantha Parkin* (Parish Clerk)

DATE: 01/12/2021