



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 1st February 2022 at 7.00pm**. The meeting will consider the items set out below.

Please wear a face whilst moving around the building, unless you are exempt or have a reasonable excuse.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 11th January 2022
LGA 1972 Sch 12 para 41(1)

5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Clerk has requested a design of the Fair Trade signs



- The Clerk has gained permission from the owners of Cross Street House to remove the railings from their wall. The work will commence in the spring.
- The Clerk has submitted the 'Tidy Teignbridge Local Area Clean Up Fund' application.
- The Clerk has requested the Annual Play Inspection.

7. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

8. DISTRICT COUNCILLOR'S REPORT

To receive the District Councillor's Report

9. OPEN SPACES REPORT

To receive the Chair of Open Spaces Report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting)

LGA 1972 s150 (5)

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Request received from a non-parishioner to reduce their plot fee to the parishioner price because some of their land falls within the Parish
2. Email received from Teignbridge District Council regarding the Council's Precept request
3. Email received from Teignmouth RNLI fundraising team requesting support for the charity gold day at Bovey Castle
4. Correspondence received from Dartmoor National Park Authority inviting a representative of the Council to attend a National Park Forum meeting

14. CASUAL VACANCY

To consider and vote on applicants

15. ANNUAL PARISH MEETING

To agree the format of the meeting and to discuss ideas

16. OPEN SPACE TENDER

To receive the draft minutes of the Open Spaces Tender Working Group meeting held on 18th January 2021 and to agree the following recommendation:

1. To agree the attached Open Spaces Tender 2022



17. QUEEN'S PLATINUM JUBILEE

To receive an update (attached) from the working party

18. HOUSING

To receive the Housing paper and to agree to the following resolutions:

1. To agree to support a new Housing Needs Assessment for the Parish of Moretonhampstead in 2022/23
2. To agree to support a review of the current Local Lettings Plan led by Teignbridge District Council, this will include consultation with partner Registered providers and Dartmoor National Park Authority and the introduction of the Community Contribution policy within the Plan

19. FAIR TRADE STATUS

To receive the requested information and to agree to support the installation of Fair Trade information signs at the Town's entrances

SIGNED: *Samantha Parkin* (Parish Clerk)

DATE: 26/02/2022