



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 11<sup>th</sup> January 2022 at 7.00pm**. The meeting will consider the items set out below.

**You must wear a face covering by law, unless you are exempt or have a reasonable excuse.**

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk20@moretonhampstead-pc.gov.uk](mailto:clerk20@moretonhampstead-pc.gov.uk) or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

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## AGENDA

### 1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

### 2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

### 3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

### 4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 7<sup>th</sup> December 2021  
*LGA 1972 Sch 12 para 41(1)*

### 5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

### 6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Clerk has completed the Devon and Somerset Fire and Rescue Risk Management Plan



- The Clerk has submitted the Precept request to Teignbridge District Council
- The Allotment Committee have received the draft Allotment Constitution
- The Clerk has notified Teignbridge District Council of Cllr Cosnett's resignation and displayed the Casual Vacancy Notice

## **7. CHAIRMAN'S DISCRETION**

To note matters under the Chairman's discretion

## **8. DISTRICT COUNCILLOR'S REPORT**

To receive the District Councillor's Report

## **9. OPEN SPACES REPORT**

To receive the Chair of Open Spaces Report

## **10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP**

To receive the monthly report

## **11. INTERNAL FINANCIAL REGULATOR**

To receive the report of the Internal Financial Regulator

## **12. SCHEDULE OF PAYMENTS**

To approve the list of payments (to be tabled at the meeting)

*LGA 1972 s150 (5)*

## **13. CORRESPONDENCE**

To receive correspondence (attached) and to agree any response:

1. Email received from the organiser of the Moretonhampstead Poppy Appeal enquiring about a Poppy bench and planting a tree of remembrance
2. Correspondence received from a member of the public regarding Sawyers Close

## **14. FAIR TRADE STATUS**

To agree to support the installation of Fair Trade information signs at the Town's entrances

## **15. SCHEME OF DELEGATION**

To approve the draft Scheme of Delegation

## **16. QUEEN'S PLATINUM JUBILEE**

To receive an update (attached) from the working party

## **17. ST ANDREWS CHURCHYARD RAILINGS**

To receive and agree to the quote attached to restore the Churchyard railings

## **18. TIDY TEIGNBRIDGE LOCAL AREA CLEAN UP FUND**

To consider the proposal from MAPS and to agree to work with them and apply for the fund

**SIGNED:** *Samantha Parkin* (Parish Clerk)

**DATE:** 04/01/2022