



MINUTES

Committee: Parish Council
Date: Tuesday, 07 December 2021
Time: 7:00pm
Venue: Community Club

Present

Cllr Vivienne Hodges (Chair)
Cllr Malcolm Chudley
Cllr Mike Warner
Cllr Mike Jeffery
Cllr Farrand-Rogers
Cllr Penny Simpson
Cllr Gordy Keep
Cllr Fileman-Wright

Also Present

Samantha Parkin (Clerk)
Two members of the public

PUBLIC PARTICIPATION

One member of the public attended to inform the Council that Moretonhampstead had been granted Fair Trade status and to enquire if the Council would support information signs at the entrance to the town.

One member of the public who was a member of the Christmas light switch on committee attended to ask how much money was raised for the Christmas lights and how much was spent. The Chairman stated that not all of the invoices had been received but the Council would publish the information. The member of the public stated they would begin fundraising for next year on June 25th 2022 and all monies raised would go in a separate bank account.

The members of the public left the meeting.

185/2021 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Jan Evans, Cllr Paul Dodd and Cllr Mogeni.

186/2021 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr Fileman-Wright in respect of minute no. 196/2021 as she is a member of 'Panic Pete and the Roughbeats' and will receive payment for performing at the Christmas light switch-on event. No requests for dispensation were received.

187/2021 MINUTES

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Jeffery and **resolved to accept and sign** the minutes of the meeting held on 2nd November 2021 as a correct record.

188/2021 COUNTY COUNCILLOR REPORT

County Councillor Brook apologised for missing last month's meeting but he was busy with the County Councils farm open days.

County Councillor Brook congratulated all involved in the town gaining Fair Trade status.

County Councillor Brook reported on the County's Electrical Vehicle (EV) charging points; the council is in the process of facilitating a total of 400 EV charge points.

The County Council is supporting the Vision, Ambition and Priority strategy which aim to respond to climate emergency, be ambitious for children and young people, support sustainable economic recovery, tackle poverty and inequality, improve health and wellbeing and help communities be safe and resilient.

One issue that arose at the meeting was a motion to stop all badger culling on council property. The council has 9,500 acres of farm; it was decided by the cabinet that they would support the Government in its pursuance of a cattle vaccine based programme. The cabinet maintained their stance that the decision was a commercial decision to be made by the tenant and not the landlord.

There is a lot of effort going into retraining 1000+ people in digital skills.

There are approximately 18,000 children in the county receiving free school meals; County Councillor Brook was pleased to tell the council that the County Council will continue to provide this provision throughout the Christmas period and into the New Year.

Cllr Simpson enquired how the ecommerce upskilling will be delivered to local businesses and also if the Green Homes Grant will be revived and administered by the County Council. County Councillor Brook will investigate and report back to the Clerk.

Cllr Fileman-Wright enquired about the provision of EV points and how it will be prioritised. County Councillor Brook will investigate and report back to the Clerk.

189/2021 MATTERS ARISING

It was noted Cllr Fileman-Wright had signed the formal paperwork; the Chairman welcomed her to the Council.

November Open Spaces Minutes 13/2021: It was noted the Clerk and Cllr Warner have checked the Allotment plans which show that the affected boundary is not the Council's responsibility. The Clerk will investigate who owns the wall and negotiate the repairs.

190/2021 CHAIRMANS DISCRETION

The Chairman noted the Fair Trade status and asked Councillors to consider the signs.

The Chairman noted Cllr Farrand-Rogers had attended the Devon Association of Local Councils meeting in his capacity as Teignbridge Parish Council representative and advised the Chairman that

DALC have requested Parish Councils write to their MP and request further provision for virtual meetings. The matter will be considered at the January meeting.

The Chairman informed the Council that she had accepted Cllr Cosnett's resignation prior to the meeting.

191/2021 GREENWAY FEASIBILITY STUDY

The Chairman explained the Greenway Feasibility Study had been withdrawn and the Greenway Group will attend when a new study has been issued. The Chairman had asked the group to arrange a public meeting when the Study has been reissued.

Correspondence was received and circulated prior to the meeting from members of the public concerned at the prospect of the Greenway trail. The Council are unable to comment until formal information has been received.

192/2021 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery reported on last week's District Council meeting. The meeting was disrupted by members of the public and had to be adjourned twice.

Cllr Jeffery reported driver training for refuse collectors is ongoing.

193/2021 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report is attached at appendix 1 on page 66.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Jeffery and **resolved to note and approve** the Open Spaces monthly report.

194/2021 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr Simpson noted that following Cllr Cosnetts resignation the working group was a member short.

Cllr Simpson presented the Carbon Plan for Moretonhampstead by the Development Trust which highlights what they are doing to reduce their carbon emissions.

Cllr Simpson noted Decembers Green Tip of the Month which focuses on recycling or reusing wrapping paper. Cllr Simpson is working on a fashion Green Tip for January.

Cllr Simpson reported that the Development Trust has applied for a grant to make public buildings more energy efficient.

Cllr Fileman-Wright agreed to join the working group.

195/2021 INTERNAL FINANCIAL REGULATOR REPORT

The Clerk noted Cllr Evans had checked the accounts for October.

196/2021 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. It was proposed by Cllr Farrand-Rogers, seconded by Cllr Warner and **resolved to approve** the schedule of payments at appendix 2 on page 66.

197/2021 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Devon and Somerset Fire and Rescue service seeking the Councils opinion on their draft Community Risk Management Plan. Cllr Fileman-Wright had read the plan and noted it is a comprehensive plan. She noted the Council should comment on the importance of the integrated service offered with the Ambulance as Moreton benefits

from the First Responder service. Both services are at risk of funding pressures therefore the importance should be emphasised. The Clerk will respond.

Correspondence was received and circulated prior to the meeting from Teignbridge District Council inviting the Council to comment on the Draft Local Plan (part 3) 2020-2040 and its supporting documents. It was noted that the Parish falls under DNPA for planning applications.

Correspondence was received and circulated prior to the meeting from the Director of the Rural Services Network asking the Council to continue with the free subscription until March. Cllr Warner stated the Network is a national group and he felt it is of little relevance to small market towns. It was agreed to continue with the free subscription until March.

Correspondence was received and circulated prior to the meeting from the organiser of the Moretonhampstead Poppy Appeal enquiring about a Poppy bench and planting a tree of remembrance. It was agreed to include the correspondence on the January Agenda to hear the Chairman of the Open Spaces committee thoughts.

Correspondence was received and circulated prior to the meeting from Teignbridge District Council inviting the Council to apply for the Tidy Teignbridge Local Area Clean Up fund. The Chairman suggested involving the Moreton Action on Plastics group. The Clerk will invite them to apply.

Correspondence was received and circulated prior to the meeting from PCSO Paul Wilson inviting a Council representative to attend an online meeting with Inspector Andy Tomlinson and Neighbourhood Team Leaders. There were no volunteers present.

198/2021 CHRISTMAS LIGHT SWITCH ON

The Clerks 2021 light switch on report and Christmas light money report had been circulated prior to the meeting. The Chairman noted the invoice had not yet been received from BNC Electrical Ltd.

It was proposed by Cllr Hodges, seconded by Cllr Simpson and **resolved to thank** the Clerk and volunteers for making the event a success.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Warner and **resolved to form** an official Christmas working group with Terms of Reference to include members of the public. There was one abstention. The Clerk will write to the member of the public that attended the meeting to thank him for his efforts this year and to inform him of the decision.

It was proposed by Cllr Warner, seconded by Cllr Jeffery and **resolved to earmark** the remaining donated Christmas light money in the Councils reserves.

199/2021 2022 MEETING DATES

The Clerk had circulated the 2022 meeting dates prior to the meeting.

It was proposed by Cllr Chudley, seconded by Cllr Fileman-Wright and **resolved to approve** the dates of meetings for 2022.

200/2021 MEMORIAL TESTING COURSE

The Clerk's report had been circulated prior to the meeting.

It was proposed by Cllr Warner, seconded by Cllr Fileman-Wright and **resolved to agree** to the Clerk attending the Safety Inspection and Assessment of Memorials training course.

201/2021 FINANCE AND POLICY RECOMMENDATIONS

The draft minutes of the Finance and Policy committee held on 16th November 2021 were noted.

It was proposed by Cllr Warner, seconded by Cllr Fileman-Wright and **resolved to approve** the attached draft budget 2022/23 and precept request of £42,820.00.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Simpson and **resolved to insert** 'the allotment association should manage the allotments in a sustainable manner' and that the draft Allotment Constitution is sent to the Allotment committee for their consideration.

The Chairman closed the meeting at 7.58pm.

TO DO ACTIONS:

- Clerk to investigate who owns the wall at the Allotment
- Clerk to add Chairman's discretion items to the January Agenda
- Clerk to make payments
- Clerk to respond to the Devon and Somerset Fire and Rescue Risk Management Plan
- Clerk to add the Poppy correspondence to the January Agenda
- Clerk to invite MAPS to apply for the Clean-up grant
- Clerk to write to the member of the public regarding the Xmas working group
- Clerk to arrange the memorial testing course
- Clerk to inform TDC of the precept request
- Clerk to amend the Allotment Constitution and send to the Allotment Association

MPC Minutes 07.12.2021 Attachment no.1 – Open Spaces Report

Area	Comments	Action
The Sentry	All ok.	None needed.
Churchyard	Awaiting Oak tree replacement.	Groundsman has tree but at present is off sick.
The Play Area	Checked most days.	All OK.
The Henge	Looks good.	None
The Pound	Looks good.	None.
Cross Tree	OK	None
Geneva Island/War Memorial	Wreaths on war memorial to be secured.	Wreaths secured with narrow line to secure against the wind. Picture in the Moorlander.
Wheelwright's wheel	Not visited.	None
Allotment	One visit.	Looks OK.
Seats/benches/Lamp posts	All OK.	None
Gates and Railings	Ok	None
Bus Shelter	Ok	None
Recycling	Ok	None

MPC Minutes 07.12.2021 Attachment no.2 – Schedule of Payments December 2021

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR November 2021		
MDT (office rent) - paid 01/12/2021 <i>LGA 1972 s.111</i>	£347.51	Direct debit
S PARKIN (Clerk's salary 1 November - 30 November 2021) – paid 30/11/2021 <i>LGA 1972 s.112</i>	£969.19	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 30/11 <i>LGA 1972 s.112</i>	£283.24	Online Transfer
HMRC (PAYE and NI) – next due December <i>LGA 1972 s.112</i>		
Plusnet (telephone and internet – paid /11) <i>LGA 1972 s.111</i>	£25.68	Direct Debit
OTHER PAYMENTS AUTHORISED 7 December 2021		
Hire of the Community Club – 02/11/2021 <i>LGA 1972 s. 111</i>	£15.00	Online Transfer
R Austin – Nov Churchyard cut, 1 x Pound & Henge cut and 1 ash interment <i>Open Spaces Act 1906 s.10</i>	£520.00	Online Transfer
Teign Valley Nursery Ltd – 13 Basket Refills <i>LGA 1972 s.144</i>	£288.60	Online Transfer
Viking – Stationary Order <i>LGA 1972 s.111</i>	£38.12	Online Transfer
LITE – Christmas lights <i>LGA 1972 s.144</i>	£1,240.80	Online Transfer
P D Shields– Provision of 'Panic Pete & The Roughbeats' at the Christmas light switch-on <i>LGA 1972 s.145</i>	£100.00	Online Transfer
ONLINE BANK CARD PAYMENTS FOR November 2021		
TOTAL	£3828.14	

LGA 1972 = Local Government Act 1972