



MINUTES

Committee: Parish Council
Date: Tuesday, 11 January 2022
Time: 7:00pm
Venue: Community Club

Present

Cllr Vivienne Hodges (Chair)
Cllr Malcolm Chudley
Cllr Mike Warner
Cllr Mike Jeffery
Cllr John Farrand-Rogers
Cllr Penny Simpson
Cllr Paul Dodd
Cllr Rose Mogeni

Also Present

Samantha Parkin (Clerk)

PUBLIC PARTICIPATION

There were no members of the public present.

01/2022 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Jan Evans, Cllr Catherine Fileman-Wright and Cllr Gordy Keep.

02/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensation were received.

03/2022 MINUTES

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Jeffery and **resolved to accept and sign** the minutes of the meeting held on 7th December 2021 as a correct record. There was one abstention.

04/2022 COUNTY COUNCILLOR REPORT

County Councillor Brook had offered his apologies at the December meeting.

05/2022 MATTERS ARISING

It was noted the Clerk has completed the Devon and Somerset Fire and Rescue Risk Management Plan.

It was noted the Clerk has submitted the Precept request to Teignbridge District Council.

It was noted the Allotment Committee have received the draft Allotment Constitution.

It was noted the Clerk has notified Teignbridge District Council of Cllr Cosnett's resignation and displayed the Casual Vacancy Notice.

06/2022 CHAIRMANS DISCRETION

The Chairman informed the Council that TDC have authorised the council to fill the casual vacancy. The Clerk will advertise the vacancy.

The Chairman asked the council to think about the format they would like the Annual Parish meeting to take this year and also what items they would like to see on the Agenda. Councillors were asked to inform the Clerk of their ideas.

The Chairman reflected on the successful Christmas lights which were much appreciated by residents. The Chairman thanked Gary Fishleigh and Anita Pike for their efforts in organising the lights.

07/2022 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery noted there had been no meetings and so there was nothing to report.

08/2022 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report is attached at appendix 1 on page 4. Cllr Dodd noted that a van had been parking in the disabled bays in Court Street car park. The van had received 2 parking notices but still continued to park in the disabled bay. Cllr Dodd had put an official notice on the van and the van no longer parks in the disabled bay.

Cllr Dodd had been approached by a tree planting group requested that plant two Rowan trees in the grass island in Bowring Mead.

09/2022 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr Simpson noted January's Green Tip of the Month 'Greener Fashion, New Year's Resolutions'. Cllr Simpson had conducted a lot of research into the fashion industry and noted it has a bigger carbon footprint than airlines and shipping combined. There may be follow up tips in the future.

The working group will be meeting next week and Cllr Simpson will also be attending the development trust meeting on Friday.

Cllr Simpson reported the community fridge funding had been approved; the fridge will be sited outside the Community Club. This will be carefully managed to prevent misuse. Cllr Simpson also reported that the paperwork had been finalised for the nature trail adjacent to the Hingston View site.

The working group is looking into a new scheme of green grants; these may feature as a Green Tip. There is also OLIO, which is a free food sharing app; the working group will research the app before recommending.

10/2022 INTERNAL FINANCIAL REGULATOR REPORT

The Clerk noted Cllr Evans had checked the accounts for November.

11/2022 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. It was proposed by Cllr Farrand-Rogers, seconded by Cllr Dodd and **resolved to approve** the schedule of payments at appendix 2 on page 4.

12/2022 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from the organiser of the Moretonhampstead Poppy Appeal enquiring about a Poppy bench and planting a tree of remembrance. Cllr Dodd will suggest a location for the bench and discuss locations for the remembrance tree with the organiser of the Poppy Appeal.

Correspondence was received and circulated prior to the meeting from a member of the public regarding Sawyers Close. Cllr Warner reported that he had carried out a site visit with the Clerk and whilst inspecting the area the complainant came out. Cllr Warner and the Clerk helped the complainant work out how he could resolve the problems himself.

13/2022 FAIR TRADE STATUS

The Chairman noted that the Council had previously agreed to support the Town gaining Fair Trade status. A request had been received asking the council to support the installation of Fair Trade information signs at the Town's entrances.

Cllr Farrand-Rogers was concerned that there is already a lot of signage and further signage could distract road users. Cllr Dodd noted the signs should be professionally done and not too large.

It was proposed by Cllr Chudley, seconded by Cllr Warner and **resolved to request** a design of the signs before agreeing to support. There was one abstention.

14/2022 SCHEME OF DELEGATION

The draft Scheme of Delegation had been circulated prior to the meeting.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Warner and **resolved to adopt** the Scheme of Delegation for 12 months.

15/2022 QUEEN'S PLATINUM JUBILEE

The Clerk had circulated an update regarding The Queen's Green Canopy prior to the meeting which was noted. Cllr Farrand-Rogers was concerned that the Sentry is an area of special archaeological interest. Cllr Dodd, Cllr Warner, the Clerk and the Council's contractors are meeting on site to determine the location of the trees.

16/2022 ST ANDREWS CHURCHYARD RAILINGS

The quote had been circulated prior to the meeting. The Chairman noted that the Clerk had approached several blacksmiths but only one had replied and quoted for the restoration of the railings. It was noted that the Council had reserves to restore the Churchyard.

It was proposed by Cllr Jeffery, seconded by Cllr Farrand-Rogers and **resolved to accept** the quote.

17/2022 TIDY TEIGNBRIDGE LOCAL AREA CLEAN UP FUND

The proposal from Moreton Action on Plastic had been circulated prior to the meeting. Cllr Simpson noted that MAP's are well organised and have conducted a lot of research into reducing plastic wrap.

It was proposed by Cllr Simpson, seconded by Cllr Warner and **resolved to support** MAP's proposal and apply for the 'Tidy Teignbridge Local Area Clean Up Fund'.

The Chairman closed the meeting at 7.37pm.

TO DO ACTIONS:

- Clerk to advertise the Casual Vacancy
- Councillors to inform the Clerk of ideas regarding the Annual Parish Meeting
- Clerk to make approved payments
- Cllr Dodd to communicate with the Poppy Organiser regarding the bench and tree
- The Clerk to request a design of the Fair Trade signs and add to next month's Agenda
- Clerk to contact the blacksmith and accept the quote, Clerk to gain permission to remove the railings from adjacent house in Cross Street
- Clerk to work with MAPs to submit a grant application

MPC Minutes 11.01.2022 Attachment no.1 – Open Spaces Report

Area	Comments	Action
The Sentry	Middle hedge and Exeter road hedge need cutting.	Contractor informed and is arranging it for this month.
Churchyard	Hedge needs cutting. One Oak sapling to be planted.	All done plus trees cut back at grave diggers hut.
The Play Area	Checked most days.	All OK.
The Henge	Looks good.	None
The Pound	Looks good.	None.
Cross Tree	OK	None
Geneva Island/War Memorial	Wreaths on memorial will be removed this month.	As shown.
Wheelwright's wheel	Not visited.	None
Allotment	Not visited.	None
Seats/benches/Lamp posts	Two street lights not working.	Reported to DCC.Ref 35958/35959
Gates and Railings	Ok	None
Bus Shelter	Two areas of graffiti	Both areas repainted twice.
Recycling	Ok	None

Ford Street. The gas transfer station and a BT box had a lot of yoghurt thrown over it. Washed down with hot water and dried, all now removed.

Caravan in Court street car park is being dealt with by the solicitors at TDC for removal. Having a number plate fitted makes it more difficult. It is occupied.

MPC Minutes 11.01.2022 Attachment no.2 – Schedule of Payments January 2022

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR December 2021		
MDT (office rent) - paid 01/01/2022 <i>LGA 1972 s.111</i>	£347.51	Direct debit
S PARKIN (Clerk's salary 1 December - 31 December 2021) – paid 31/12/2021 <i>LGA 1972 s.112</i>	£968.99	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 31/12 <i>LGA 1972 s.112</i>	£283.24	Online Transfer
HMRC (PAYE and NI) – paid 31/12 <i>LGA 1972 s.112</i>	£234.02	Online Transfer
Plusnet (telephone and internet – paid 31/12) <i>LGA 1972 s.111</i>	£23.98	Direct Debit
OTHER PAYMENTS AUTHORISED 11 January 2022		
Hire of the Community Club – 07/12/2021 <i>LGA 1972 s. 111</i>	£15.00	Online Transfer
S Parkin – Black bags and 28 miles to dispose of Office items at the recycling centre <i>LGA 1972 s.111</i>	£14.80	Online Transfer
NAMM – City and Guilds Safety Inspection and Assessment of Memorials Training Course	£331.50	Online Transfer
BNC Electrical – Make 2 new sets of overhead light string, installation of Christmas lights and fittings <i>LGA 1972 s.144</i>	£697.63	Online Transfer

ONLINE BANK CARD PAYMENTS FOR December 2021		
Coop – 12 2 nd class stamps <i>LGA 1972 s.111</i>	£7.92	Card payment
TOTAL	£2,924.59	

LGA 1972 = Local Government Act 1972