



MINUTES

Committee: Finance and Policy Committee
Date: Tuesday 15 February 2022
Time: 7.00pm
Venue: Parish Council Office

Present

Cllr Jan Evans (Chairman)
Cllr Vivienne Hodges

Also Present

Samantha Parkin (Clerk)

The Clerk advised that the Finance and Policy committees Terms of Reference did not state how many members a meeting needs to be quorate. It was decided that as the committee only makes recommendations to the full Council, the meeting would continue. The Finance and Policy committee Terms of Reference need to be reviewed before the Annual meeting.

01/2022 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Warner.

02/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest were made. No requests for dispensations were received.

03/2022 MINUTES

It was proposed by Cllr Hodges, seconded by Cllr Evans and **resolved to accept** and sign the minutes of the meeting held on 16th November 2021 as a correct record.

04/2022 Q3 BUDGET REPORT

The Clerk had circulated the Q3 report prior to the meeting and the report was noted.

There were a couple of queries from the committee regarding the budget. The Clerk explained that the Council were given a grant from County Councillor Brook in the last financial year but it was not paid for until this financial year. The Clerk also explained that the Christmas lights were paid for by sponsorship from local businesses which are shown in the budget.

The Clerk will endeavour to provide a written report to compliment the budget in future.

05/2022 DRAFT ALLOTMENT CONSTITUTION

The Allotment Association had made some changes to the draft Allotment Constitution which had been circulated with the Agenda.

The committee noted that the wording 'Each plot entitles the Allotment holder to vote at General meetings' did not make it clear how many votes each plot was entitled to. The committee agreed to amend the wording to 'Each plot entitles the Allotment holder to one vote at General meetings'.

It was proposed by Cllr Hodges, seconded by Cllr Evans and **resolved** to recommend to the full Council to **approve** the amended draft Allotment Constitution.

The Chairman closed the meeting at 7.12pm.

TO DO ACTIONS:

- Add all recommendations to the March full Council Agenda