



MINUTES

Committee: Open Spaces Tender Working Group
Date: Tuesday 19 April 2022
Time: 7:15pm
Venue: Parish Council Office

Present

Cllr Mike Jeffery (Chairman)
Cllr Gordy Keep
Cllr Vivienne Hodges
Cllr Mike Warner

Also Present

Samantha Parkin (Clerk)

PUBLIC SESSION

There were no members of the public present.

06/2022 ELECTION OF CHAIRMAN

It was proposed by Cllr Warner, seconded by Cllr Hodges and **resolved that Cllr Jeffery** be elected Chairman of the Open Spaces Tender Working Group.

07/2022 APOLOGIES FOR ABSENCE

No apologies for absence were received.

08/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest were made. No requests for dispensations were received.

09/2022 MINUTES

It was proposed by Cllr Hodges, seconded by Cllr Warner and **resolved to accept** and sign the minutes of the meeting held on 18th January 2022 as a correct record.

10/2022 2022 TENDER

The summary of quotes received had been circulated with the Agenda.

The committee discussed each contract. The Clerk agreed to arrange a meeting with Tomlinson Trees and Cllr Keep to discuss the Churchyard requirements.

It was proposed by Cllr Hodges, seconded by Cllr Warner and **resolved to recommend** the following contracts are awarded to the following contractors as per the quotations to the full council:

Contract 1 (St Andrews Churchyard) – Tomlinson Trees

Contract 2 (Sentry and Children’s Play Area) – Mr R Austin

Contract 3 (Pound, Henge and around the Coronation Bench) – Mr R Austin

Contract 4 (Grass verges) – Mr R Austin

Contract 5 (Grave digging) – Mr R Austin

The Chairman closed the meeting at 7.32pm.

DRAFT