



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 7<sup>th</sup> June 2022 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk20@moretonhampstead-pc.gov.uk](mailto:clerk20@moretonhampstead-pc.gov.uk) or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

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## AGENDA

### 1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

### 2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

### 3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

### 4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 01<sup>st</sup> February 2022  
*LGA 1972 Sch 12 para 41(1)*

### 5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

### 6. NEIGHBOURHOOD HIGHWAY OFFICER REPORT

To receive the Neighbourhood Highway Officer's Report

### 7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:



- Cllr Farrand-Rogers has wrote and sent a reply to Mel Stride MP asking him to express his view on the shortage of NHS Dentists in Devon.

## **8. INTERNAL AUDIT REPORT**

To receive the Internal Audit Report for the financial year 1 April 2021 – 31 March 2022

## **9. ANNUAL GOVERNANCE STATEMENT**

To approve the Annual Governance Statement for the financial year 1 April 2021 – 31 March 2022 (attached)

## **10. ACCOUNTING STATEMENTS**

To approve the Accounting Statements for the financial year 1 April 2021 – 31 March 2022 (attached)

## **11. PERIOD OF PUBLIC RIGHTS**

To approve the dates for the period for the exercise of public rights as Monday 13 June to Friday 22 July 2022

## **12. CHAIRMAN'S DISCRETION**

To note matters under the Chairman's discretion

## **13. DISTRICT COUNCILLOR'S REPORT**

To receive the District Councillor's Report

## **14. OPEN SPACES REPORT**

To receive the Chair of Open Spaces Report

## **15. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP**

To receive the monthly report

## **16. INTERNAL FINANCIAL REGULATOR**

To receive the report of the Internal Financial Regulator

## **17. SCHEDULE OF PAYMENTS**

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

## **18. CORRESPONDENCE**

To receive correspondence (attached) and to agree any response:

1. Correspondence received and circulated from the Moorland Flower Club regarding the donation discussed at the April meeting, min no. 65/2022
2. Correspondence received and circulated from Moretonhampstead Development Trust regarding an increase in service charges

## **19. INSURANCE**

To note the Council is insured with BHIB from 01/06/2022 (insurance schedule attached)

*Financial Regulations: 13.1 The RFO ensures the Council is adequately insured and reports any changes to the F&P Committee. All Councillors, employees and volunteers are covered, fidelity guarantee insurance is included.*



## **20. PHONE AND BROADBAND**

To note the Council has renewed the phone and broadband contract with Plusnet *LGA 1972 s111*

## **21. QUEEN'S PLATINUM JUBILEE**

To reflect on the Queen's Platinum Jubilee celebrations

**SIGNED:** *Samantha Parkin* (Parish Clerk)      **DATE:** 30/05/2022