



INVITATION TO TENDER for Grave Digging 2022

This is a formal invitation to individuals or organisations with appropriate skills and experience to quote for the following contract:

Grave Digging Contract – digging graves, ashes plots and interments:

- (a) Grave preparation. Preparing the grave as instructed, being present for the interment in case of difficulties and filling the grave in after the interment. Quote for single and double depth burial plot.
- (b) Ashes plot preparation. Preparing the plot, being present for the interment in case of difficulties and filling the plot in after interment. Quote per plot including ashes interment.

Grave spoil to be kept clear of the tree roots in designated area. Grave spoil to be periodically removed, in consultation with the Clerk.

Contractors will be asked to invoice monthly in arrears. Invoices will normally be settled within 30 days

Each contract will be for a fixed term of twelve months starting on July 11th 2022 renewable annually for a maximum of three years on the same terms if both parties agree.

General Conditions:

- Timing: work to be carried out at times to be agreed with the Council, Contractor must liaise with the Clerk prior to works commencing
- Contractor to supply all plant and materials
- Work to be completed to the satisfaction of the Parish Clerk and Chair of the Open Spaces Committee
- Contractor to maintain and provide a copy of public liability insurance to the Clerk and comply with the Health and Safety at Work Act

Submission of Quotation/s

Should be made to the Clerk by 12 noon 28/06/22 with a clear price for each contract on the basis described above by post or email. Late submissions will not be considered.

Moretonhampstead Parish Council

Green Hill, Fore Street T 01647 440041
Moretonhampstead E clerk20@moretonhampstead-pc.gov.uk
Devon TQ13 8LL W www.moretonhampstead-pc.gov.uk
Chairman: Councillor Vivienne Hodges | Clerk: Mrs Samantha Parkin



Please include a brief method statement to include:

- how you plan to meet the council's objectives on tidiness and biodiversity:
- how you plan to reduce / mitigate carbon they use in carrying out the activities
- how you will ensure their own and public safety while they carry out the works
- how you will manage any waste.

Important Notes:

- The Parish Council is not obliged to accept the lowest or any quotation
- Further information prior to the closure date obtainable from the Clerk

Samantha Parkin, Clerk
14/06/22

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