



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 5th July 2022 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 07th June 2022
LGA 1972 Sch 12 para 41(1)

5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Clerk has submitted the Annual Governance and Accountability Return 2021/22 and commenced the Period of Public Rights



- The Clerk has reported the footpaths to Dartmoor National Park
- The Clerk has completed and passed the CILCA Unit 1 portfolio

7. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

8. DISTRICT COUNCILLOR'S REPORT

To receive the District Councillor's Report

9. OPEN SPACES REPORT

To receive the Chair of Open Spaces Report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Correspondence received and circulated from Mel Stride MP replying to the councils concerns about the withdrawal of NHS Dentist services in Moretonhampstead
2. Correspondence received and circulated from Manaton Parish Council requesting the council consider joining the '20's Plenty' campaign
3. Correspondence received and circulated from Cllr Nicky Heyworth updating the council on the Greenway Project Feasibility Study
4. Correspondence received and circulated from Colin Bignall, Principal Environmental Health Officer, regarding an EV point in Court Street car park
5. Correspondence received and circulated from St Andrews Church regarding the refurbishment of the railings and gates around the churchyard

14. OPEN SPACES RECOMMENDATIONS

To receive the draft minutes of the meeting of the Open Spaces committee held on 21st June 2022 (attached) and to agree the following recommendations:

1. Recommendation to the full council to locate the Jubilee bench in Area G of the Churchyard.
2. Recommendation to the full council to purchase the materials required by the Probation Service to make the required improvements in the Churchyard.
3. Recommendation to the full council that the following contracts are awarded to the following contractors as per the quotations to the full council:
Contract 2 (Sentry and Children's Play Area) – Paul Harvey
Contract 3 (Pound, Henge and around the Coronation bench in Ford Street) – Paul Harvey



Contract 4 (Grass verges) – Tomlinson Trees

15. GRAVE DIGGING CONTRACT

To discuss the Grave Digging tender quotes received and to agree a contractor to award the tender

16. LITTER PICK

To agree to organise a litter pick to utilise the litter picking equipment won for completing 'clean Devon's' recent 'Local Council (Parish & Town) Litter Survey 2022' (correspondence attached)

17. SUMMER BREAK

To agree to delegate powers for August break
LGA 1972 s101

18. CLERKS SUMMER HOURS

To approve the Clerk using accrued hours to work 3 days a week during the Summer Holidays and to note the Clerk's annual leave

19. ALLOTMENT MATTERS

To receive a report from Cllr Keep regarding the collapsing wall and to agree any actions

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 29/06/2022