



Dear Councillor,

You are summoned to attend the meeting of the Parish Council Open Spaces Committee to be held at the Parish Council Office on **Tuesday 21<sup>st</sup> June 2022 at 7.15pm** (or at the conclusion of the Planning Committee meeting if later). The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk20@moretonhampstead-pc.gov.uk](mailto:clerk20@moretonhampstead-pc.gov.uk) or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

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## **OPEN SPACES AGENDA**

### **1. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

### **2. APOLOGIES FOR ABSENCE**

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

### **3. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

### **4. MINUTES**

To accept as a true record the minutes of the meeting held on 16 November 2021

### **5. ANNUAL PLAY INSPECTION**

To receive the Annual Play Inspection report and to agree any actions (report attached)



## **6. PLATINUM JUBILEE BENCH**

To agree on a location for the bench to commemorate the Queen's Platinum Jubilee and to make a recommendation to full council

## **7. COMMUNITY PAYBACK**

To consider the Host Partner Agreement from HM Prison and Probation Service and to make a recommendation to full council (agreement attached)

## **8. 2022 OPEN SPACES TENDER**

To discuss the open spaces tender quotes received and to agree a recommendation to the full Council (quotes attached) and to note the re-issued grave digging tender

**SIGNED:** *Samantha Parkin* (Parish Clerk)

**DATE:** 15/06/2022