



MINUTES

Committee: Parish Council
Date: Tuesday, 05 July 2022
Time: 7:00pm
Venue: Community Club

Present

Cllr Vivienne Hodges (Chair)
Cllr Malcolm Chudley
Cllr Gordy Keep
Cllr Mike Warner
Cllr Mike Jeffery
Cllr Farrand-Rogers
Cllr Penny Simpson
Cllr Richard Short
Cllr Catherine Fileman-Wright

Also Present

Samantha Parkin (Clerk)
13 members of the public

PUBLIC PARTICIPATION

The 12 members of the public were landowners and farmers affected by the Greenway project; they attended to inform the council of their views and how they had been affected by the project thus far. They asked the council to attend the public meeting on Sunday 10th July. The Chairman explained that the Greenway project did not feature on the agenda but she anticipated it would be an item on the September agenda.

One member of the public was a dairy farmer from Whiddon Down; he attended to inform the council of his intention to site a milk vending machine at Court Street car park. He had attended to find out if the council would support his business venture. The Chairman explained that he would need to consult Teignbridge District Council (owners of the car park) and Dartmoor National Park Planning Authority.

119/2022 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Evans and Dodd.

120/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensation were received.

121/2022 MINUTES

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Jeffery and **resolved to accept and sign** the minutes of the meeting held on 7th June 2022 as a correct record.

122/2022 COUNTY COUNCILLOR REPORT

County Councillor Brook was unable to attend the meeting.

123/2022 MATTERS ARISING

It was noted the Clerk had submitted the Annual Governance and Accountability Review 2021/22 and commenced the period of public rights.

It was noted the Clerk had reported the footpaths noted under June's Chairman's discretion to Dartmoor National Park.

It was noted the Clerk had completed and passed the CILCA Unit 1 portfolio.

124/2022 CHAIRMANS DISCRETION

The Chairman had no items to discuss.

125/2022 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery informed the council there was nothing to report as there had been no meetings.

126/2022 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report was noted and is attached at appendix 1 on page 43. The clerk noted that two flower baskets in Court Street had been vandalised on Friday 1st July; the council's volunteer had done her best to repair the baskets.

Cllr Keep noted he had cut the Pound, Henge and around the Coronation bench before the new contractor started. The Chairman thanked him for his efforts.

127/2022 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr Simpson noted that the Green Tip of the Month for July is about saving fuel by hypermiling.

Cllr Simpson noted the installation of her solar panels had been delayed but the scheme has been extended until September.

128/2022 INTERNAL FINANCIAL REGULATOR REPORT

The Clerk reported Cllr Evans had checked the accounts for May.

129/2022 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments. Cllr Farrand-Rogers questioned one of the payments listed and the Clerk explained that it related to the Jubilee celebrations and had been funded by the grant the council had received from the National Lottery Community Fund.

It was proposed by Cllr Jeffery, seconded by Cllr Farrand-Rogers and **resolved to approve** the schedule of payments at appendix 2 on page 43.

130/2022 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Mel Stride MP replying to the councils concerns about the withdrawal of some NHS Dentist services in Moretonhampstead. Cllr Farrand-Rogers found it disappointing that after waiting 10 weeks for a reply Mel Stride MP has not gotten an answer from the Government. Cllr Farrand-Rogers noted that as Teignbridge rep he had written to DALC and asked them to consider the item at their next meeting.

Correspondence was received and circulated prior to the meeting from Manaton Parish Council requesting the council consider joining the '20's plenty' campaign. Cllr Farrand-Rogers thought it strange that Manaton were trying to re-invent the wheel and had not contacted DALC to take the matter forward. Cllr Jeffery noted that they had contacted DALC. The majority of the council supported the campaign.

It was proposed by Cllr Farrand-Rogers that the council reply sympathetically to Manaton Parish Council and send a formal letter to DALC inviting them to take up the campaign. Cllr Fileman-Wright suggested an amendment that 'the council reply to Manaton Parish Council that it supports the '20's plenty' campaign'. Cllr Farrand-Rogers was happy to accept the amendment.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Warner and resolved to **reply** to Manaton Parish Council that it supports the '20's plenty' campaign and send a formal letter to DALC inviting them to take up the campaign. Cllr Fileman-Wright agreed to work with the Clerk to draft a reply.

Correspondence was received and circulated prior to the meeting from Cllr Nicky Heyworth updating the council on the Greenway Project Feasibility Study. The correspondence was noted and it was agreed the Greenway Project would feature on the September agenda.

Correspondence was received and circulated prior to the meeting from Colin Bignall, Principal Environmental Health Officer, regarding an EV point in Court Street car park.

Correspondence was received and circulated prior to the meeting from St Andrews Church regarding the refurbishment of the railings and gates around the churchyard.

131/2022 OPEN SPACES RECOMMENDATIONS

The draft minutes of the meeting of the Open Spaces committee held on 21st June 2022 were received and noted.

It was proposed by Cllr Keep, seconded by Cllr Warner and **resolved to locate** the Jubilee bench in Area G of the Churchyard.

It was proposed by Cllr Keep, seconded by Cllr Fileman-Wright and resolved to purchase the materials required by the Probation Service to make the required improvements in the Churchyard, provided Cllr Keep was happy with the gravel. There was one abstention.

It was proposed by Cllr Jeffery, seconded by Cllr Fileman-Wright and **resolved to award Contract 2** (Sentry and Play Area) and **Contract 3** (Pound, Henge & Coronation Bench) to Mr Harvey, and to award **Contract 4** (Grass Verges) to Tomlinson Trees. Cllr Chudley abstained from the vote.

132/2022 GRAVE DIGGING CONTRACT

The Clerk had written to the council to declare an interest in this item in accordance with Local Government Act 1972 s117. The quotes had been circulated prior to the meeting.

It was proposed by Cllr Warner, seconded by Cllr Keep and **resolved to award Contract 5** (Grave digging) to Mr Parkin.

133/2022 LITTER PICK

The clerk had recently taken part in Clean Devon's Local Council (Parish and own) Litter survey and had won litter picking equipment. Cllr Simpson noted that Moreton Action on Plastics (MAPS) already organise litter picks and she thought it would be a good idea to work with them. It was suggested that it would be a good idea to organise the litter picks to coincide with town events. The council agreed to contact MAPS to arrange a litter pick.

134/2022 SUMMER BREAK

It is usual practice for powers to be delegated to the Clerk, Chairman and Vice Chairman to enable the Council to function effectively during the summer break.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Short and **resolved** that the Council's powers be delegated to the Clerk under the supervision of the Chairman and Vice-Chairman as we usually do.

135/2022 CLERKS SUMMER HOURS

It was proposed by Cllr Warner, seconded by Cllr Fileman-Wright and **resolved to approve** the Clerk using her accrued overtime hours to work three days a week during the summer holidays and to approve the Clerks requested annual leave.

136/2022 ALLOTMENT MATTERS

Cllr Keep and Cllr Jeffery had met the owner of the collapsing wall at the allotment. Cllr Keep reported that in his opinion it was not the tree that had caused the collapse. The wall has had repairs in the past and the council agreed that it was the owner's responsibility to fix the wall but as the collapse is not affecting either party the issue will not be pressed. Cllr Keep noted that the owner of the wall had requested that the sheds next to the wall are moved to enable him to carry out maintenance to the wall. The clerk noted that the Allotment Association had already been made aware of this issue.

It was proposed by Cllr Warner, seconded by Cllr Keep and **resolved to write** to the owner to inform him that the council don't believe root action has caused the problem. The council would like the owner to keep an eye on the wall but it will not be pressing him to make the repairs. The council will be reminding the Allotment Association to move the sheds to enable the owner to maintain the wall.

The Chairman closed the meeting at 8.09pm.

TO DO ACTIONS

- Clerk to make payments
- Clerk to make the agreed replies to correspondence
- Clerk to inform contractors that their tender has been successful
- Contact MAPS to arrange a litter pick
- Write to the owner of the allotment wall and the Allotment Association

MPC Minutes 05.07.2022 Attachment no.1 – Open Spaces Report

Inspection carried out by: **Sam Parkin (Clerk)**

Date: **June**

Area	Comments	Action
The Sentry	Looks good. Grass has been cut.	None.
Churchyard	Grass due to be cut 01/07.	None
The Play Area	Looks good. The rotating seesaw has been fixed. Open Spaces have agreed actions.	Actions from Clerk's report.
The Henge	Grass needs cutting.	None.
The Pound	Grass needs cutting.	None.
Cross Tree	Looks good. Granite post has been repaired.	None.
Geneva Island/War Memorial	Looks good.	None.
Wheelwright's wheel	Not visited.	None.
Allotment	Gate and post need replacing. A few trees have ash dieback.	Awaiting quotes. Tree surgeon to look at trees.
Seats/benches/Lamp posts	Looks good.	None.
Gates and Railings	Looks good.	None.
Bus Shelter	Looks good.	None.
Recycling	OK	None.

MPC Minutes 05.07.2022 Attachment no.2 – Schedule of Payments July 2022

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR June 2022		
MDT (office rent) - paid 01/07/2022 <i>LGA 1972 s.111</i>	£379.48	Direct debit
S PARKIN (Clerk's salary 1 June - 30 June 2022) – paid 30/06/2022 <i>LGA 1972 s.112</i>	£993.74	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 31/05 <i>LGA 1972 s.112</i>	£293.89	Online Transfer
HMRC (PAYE and NI) – next due July 2022 <i>LGA 1972 s.112</i>	£303.07	Online Transfer
Plusnet (telephone and internet – paid 30/05) <i>LGA 1972 s.111</i>	£27.20	Direct Debit
OTHER PAYMENTS AUTHORISED 05 July 2022		
Hire of the Community Club – 07/06/2022 <i>LGA 1972 s. 111</i>	£15.00	Online Transfer
R Austin – Ash Interment <i>LGA 1972 s. 214</i>	£60.00	Online Transfer
Steve Coxon – Production of Jubilee film <i>LGA 1972 s.145</i>	£960.00	Online Transfer
Tomlinson Trees Contractors – Churchyard cut <i>Open Spaces Act 1906 s.10</i>	£835.50	Online Transfer
Moretonhampstead Parish Hall – Hire of the Hall for Jubilee <i>LGA 1972 s.145</i>	£70.00	Online Transfer
Melinda Schwakhofer - Jubilee project <i>LGA 1972 s.145</i>	£375.00	Online Transfer
Teign Valley Nursery – Court Street baskets <i>LGA 1972 s.144</i>	£312.00	Online Transfer
M P Plumbing – Materials to fix rotating seesaw <i>Local Government (MP) Act 1976 s.19</i>	£62.90	Online Transfer
MDT – Photocopying <i>LGA 1972 s. 111</i>	£70.74	Online Transfer
Old Mill – Payroll services Q1 <i>LGA 1972 s. 111</i>	106.60	Online Transfer
T.A.Sutcliffe – 2 x sentry cut and 1 x verges cut <i>Open Spaces Act 1906 s.10</i>	600.00	Online Transfer
ONLINE BANK CARD PAYMENTS FOR June 2022		
TOTAL	£5,465.12	

LGA 1972 = Local Government Act 1972