



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 4th October 2022 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 06th September 2022
LGA 1972 Sch 12 para 41(1)

5. COUNTY COUNCILLOR REPORT

To receive the County Councillor's Report

6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- An extra meeting to discuss and approve the NALC Model Standing Orders will be held following the Planning Committee meeting on Tuesday 18th October



- The Clerk has not consulted the community on the churchyard pathways due to the period of national mourning

7. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

8. DISTRICT COUNCILLOR'S REPORT

To receive the District Councillor's Report

9. OPEN SPACES REPORT

To receive the Chair of Open Spaces Report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Correspondence received and circulated from Dartmoor Devil Cycle Ride informing the council of a cycle event
2. Correspondence received and circulated from successful grant applicants
3. Correspondence received and circulated from a member of the public concerned about pedestrian safety in Ford Street and requesting assistance from the council
4. Correspondence received and circulated from Devon Communities inviting the Council to attend a free virtual forum
5. Correspondence received and circulated from St Andrew's Church Warden requesting permission to plant bulbs in the Churchyard
6. Correspondence received and circulated from Wellmoor inviting Councillors to attend a public meeting to help tackle the cost of living crisis

14. EXTERNAL AUDITOR REPORT

To receive the Report and Certificate of the external auditor (PKF Littlejohn LLP) for the financial year ended 31 March 2022 (attached) and to note the publication of the Notice of Conclusion of Audit by 30th September 2022.

15. ENERGY COOPERATIVE

To receive the Clerk's report and agree to help the community buildings coordinate an energy cooperative

16. CLERKS REPORT

To receive the SLCC branch meeting report and agree to promote the 2023 Elections



17. CHURCHYARD MATTERS

1. To agree to cultivate the wildflower area in the churchyard
2. To agree to a National Burial Grounds Survey being carried out and to consider signing up to a monthly subscription to maintain burial records

18. CHRISTMAS WORKING GROUP

To appoint one Councillor to the Christmas Working Group

19. ALLOTMENT MATTERS

To accept the quote to replace the Allotment gate and post

20. 2023/24 OBJECTIVES

To agree the Council's objectives for the next financial year in order to aid budget preparations

SIGNED: *Samantha Parkin* (Parish Clerk)

DATE: 28/09/2022