



MINUTES

Committee: Parish Council
Date: Tuesday, 06 September 2022
Time: 7:00pm
Venue: Community Club

Present

Cllr Mike Warner (Vice-Chairman)
Cllr Malcolm Chudley
Cllr Gordy Keep
Cllr Farrand-Rogers
Cllr Penny Simpson
Cllr Richard Short
Cllr Jan Evans
Cllr Rose Mogeni

Also Present

Samantha Parkin (Clerk)
1 member of the public

PUBLIC PARTICIPATION

The member of the public was a representative of the Community and Sports Centre who attended to ask the council to consider coordinating an energy cooperative. The member of the public told the council that the Sports Centre is worried about the energy crisis. There are nine community buildings in Moretonhampstead and the member of the public thought it would be a good idea to join forces to negotiate a discount from the energy companies. The member of the public also asked if the council could coordinate warm spaces for the community to use to combat rising energy costs.

The council asked the Clerk to investigate with the Chairman of the Finance and Policy committee and add to the next agenda.

145/2022 CHAIRMAN

It was proposed by Cllr Short, seconded by Cllr Evans and **resolved that Cllr Warner** chair the meeting in the absence of the Chairman, Cllr Hodges.

146/2022 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Hodges, Jeffery, Fileman-Wright and Dodd.

It was proposed by Cllr Evans, seconded by Cllr Short and **resolved to approve** Cllr Dodd's absence due to ill health.

147/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest or requests for dispensation were received.

148/2022 MINUTES

It was proposed by Cllr Evans, seconded by Cllr Keep and **resolved to accept and sign** the minutes of the meeting held on 1st September 2022 as a correct record.

149/2022 COUNTY COUNCILLOR REPORT

County Councillor Brook was unable to attend the meeting.

150/2022 MATTERS ARISING

It was noted a meeting took place on September 1st to consider supporting the principle of an improved cycleway between Moretonhampstead and Chagford, subject to the identification of a satisfactory route. The Chairman noted a good discussion had taken place.

It was noted MAPS and four members of the council took part in a litter pick following the Carnival on Friday 26th August.

It was noted the Clerk had completed and passed the CILCA Unit 2 portfolio.

It was noted Moretonhampstead has successfully retained its Fairtrade status.

151/2022 CHAIRMANS DISCRETION

The Chairman noted the Clerk had applied for the Christmas road closure on Saturday, 26th November.

152/2022 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery was unable to attend the meeting.

153/2022 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report was noted and is attached at appendix 1 on page 56. Cllr Keep noted he had cut the hedge at Station Road and the bush at Geneva Island.

154/2022 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr Simpson noted that the working group had not met with the Development Trust over the summer break. Cllr Simpson noted the Green Tip for September was to consider getting solar panels.

155/2022 INTERNAL FINANCIAL REGULATOR REPORT

The Clerk reported Cllr Evans had checked the accounts for June and July.

156/2022 SCHEDULE OF PAYMENTS

The payments for August were noted. The Council considered its monthly schedule of payments.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Evans and **resolved to approve** the schedule of payments at appendix 2 on page 56.

157/2022 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from DALC asking Councils to agree to sign the Civility and Respect Pledge.

It was proposed by Cllr Evans, seconded by Cllr Keep and **resolved to sign** the Civility and Respect Pledge. There was one objection to the proposal.

Correspondence was received and circulated prior to the meeting from Teignbridge District Council regarding the 'Shared Prosperity Fund'. The correspondence was noted.

Correspondence was received and circulated prior to the meeting from Ines Pfister, Neighbourhood Highways Officer advising the council of the results of the speed readings at Station Road.

It was proposed by Cllr Chudley, seconded by Cllr Evans and **resolved to ask** the Highways Officer to discuss at the next SCARF meeting as per the correspondence.

Cllr Simpson suggested adding 'community speed watch' to the next agenda.

Cllr Evans noted that she had spoken to the Police recently regarding an accident at Betton Way. The Police thought that the pavement was insufficient and the hedge is overgrown. The Clerk will ask the Highways Officer for an update.

Correspondence was received and circulated prior to the meeting from the charity 'Dream A Way' advising the council of its existence and requesting a donation. The correspondence was noted.

Correspondence was received and circulated prior to the meeting from the Post Office advising the council of the Moretonhampstead branch re-opening date. The council noted this was good news for the town.

Correspondence was received and circulated from Okehampton District Community Transport Group requesting consideration of the Ring & Ride and Community Car Services in your Parish Precept. The request will be considered when setting the budget for the next financial year.

Correspondence was received and circulated from DALC informing the council of its AGM and requesting a voting representative.

It was proposed by Cllr Evans, seconded by Cllr Mogeni and **resolved** that the Clerk represents the council at the DALC AGM and attends the subsequent conference.

158/2022 FINANCE AND POLICY RECOMMENDATIONS

The draft minutes of the meeting of the Finance and Policy committee held on 16th August 2022 were received and noted.

It was proposed by Cllr Evans, seconded by Cllr Farrand-Rogers and **resolved to approve** the Allotment Agreement.

It was proposed by Cllr Evans, seconded by Cllr Mogeni and **resolved to approve** the draft Training and Development Policy with the agreed amendments. There was one abstention.

It was proposed by Cllr Evans, seconded by Cllr Keep and **resolved to approve** the draft Action Plan. There was one abstention.

It was proposed by Cllr Evans, seconded by Cllr Farrand-Rogers and resolved to pay the following grants in accordance with F&P minute /2022:

Parish Hall Management Committee - £400.00 (Local Government (Miscellaneous Provisions) Act 1976 s.19)

Green Hill Arts (Flag Project) - £300.00 (Local Government Act 1972 s.137)

Trees in Time - £50.00 (Local Government Act 1972 s.137)

Moretonhampstead Sports and Community Centre - £100.00 (Local Government (Miscellaneous Provisions) Act 1976 s.19)

Total Awarded: £850.00

159/2022 STANDING ORDERS

Cllr Farrand-Rogers thought that the model Standing Orders had been designed for a larger council.

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Evans and **resolved to convene** an extra council meeting to discuss, tailor and approve the NALC Model Standing Orders.

160/2022 CLERKS REPORTS

The Clerks Highways meeting report and the SLCC branch meeting reports were circulated prior to the meeting and noted.

161/2022 COFFEE MORNING

The council were unsure if they should hold a coffee morning to raise funds for a specific group. Cllr Simpson thought that it was unlikely to get a representative sample of views on the pathways in the churchyard from a coffee morning.

It was proposed by Cllr Simpson, seconded by Cllr Mogeni and **resolved to consult** on the churchyard pathways through the News in Moreton and the Facebook community hub.

The Clerk will find out more about the request for funding from Citizens Advice.

162/2022 APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES

Cllr Evans questioned whether the representative would be an Advisor or a Director.

*It was proposed by Cllr Warner, seconded by Cllr Farrand-Rogers and **resolved to suspend** standing orders.*

Cllr Warner asked the representative of the Sports and Community Centre what would benefit the centre. The member of the public explained that an advisor would be welcome to come to the meetings and listen but would not be able to partake in the meetings. Alternatively a Director would be independent of the Parish Council and would not be representing the council at the meetings. If the Sports and Community Centre featured at a council meeting, the Director would have to declare an interest and would not be able to vote.

Cllr Evans wished to represent the council at the Sports and Community Centre meetings to ensure that the two bodies interact with each other.

*It was proposed by Cllr Farrand-Rogers, seconded by Cllr Short and **resolved to reinstate** standing orders.*

It was proposed by Cllr Warner, seconded by Cllr Short and **resolved to appoint** Cllr Evans as a representative at the Moretonhampstead Sports and Community Centre as an advisor.

163/2022 CHURCHYARD MATTERS

Cllr Evans explained to the council that she would like the council to cultivate the wildflower area because at present it looks like the council is not fulfilling its duty in keeping the churchyard tidy. Cllr Evans would like the council to either cut the wild grass or invest its reserves in getting the area properly done as a wildflower area.

It was proposed by Cllr Chudley, seconded by Cllr Evans and **resolved to seek** further and better advice.

The Chairman closed the meeting at 8.05pm.

TO DO ACTIONS

- Clerk to add 'energy cooperative' to the next agenda
- Clerk to make payments
- Clerk to make the agreed actions and replies to correspondence
- Clerk to ensure the council and Allotment Association sign the Allotment Agreement
- Clerk to publish the Training and Development Policy and the Action Plan on the councils website
- Clerk to add the approved grants to Octobers payment list
- Clerk to arrange an extra meeting to discuss the NALC model standing orders
- Clerk to consult the community on the churchyard paths through NIM and community hub
- Clerk to inform the Sports Centre that Cllr Evans is the PC representative
- Clerk to seek further and better advice regarding the wildflower area in the churchyard

MPC Minutes 06.09.2022 Attachment no.1 – Open Spaces Report

Inspection carried out by: Sam Parkin (Clerk)

Date: September

Area	Comments	Action
The Sentry	Looks dry. Grass has not required a cut since June. The gate between the Sentry and the next field is not closing on its own, sheep have been escaping.	Fix gate between sentry and next field.
Churchyard	Grass has not required a cut since the end of July.	None
The Play Area	Looks good. Gate not closing.	Actions remaining from Clerk's report (rocking horse)
The Henge	Grass has not required a cut since June.	None.
The Pound	Grass has not required a cut since June.	None.
Cross Tree	Looks good.	None.
Geneva Island/War Memorial	Looks good.	None.
Wheelwright's wheel	Not visited.	None.
Allotment	Gate and post need replacing. A few trees have ash dieback.	Awaiting quotes. Tree surgeon to look at trees.
Seats/benches/Lamp posts	Looks good.	None.
Gates and Railings	Looks good.	None.
Bus Shelter	Looks good.	None.
Recycling	OK	None.

MPC Minutes 06.09.2022 Attachment no.2 – Schedule of Payments September 2022

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR August 2022		
MDT (office rent) - paid 01/09/2022 <i>LGA 1972 s.111</i>	£379.48	Direct debit
S PARKIN (Clerk's salary 1 July - 31 July 2022) – paid 31/08/2022 <i>LGA 1972 s.112</i>	£1,023.55	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 31/08 <i>LGA 1972 s.112</i>	£293.89	Online Transfer
HMRC (PAYE and NI) – next due September 2022 <i>LGA 1972 s.112</i>		Online Transfer
Plusnet (telephone and internet – paid 30/08) <i>LGA 1972 s.111</i>	£27.73	Direct Debit
OTHER PAYMENTS AUTHORISED 06 September 2022		
		Online Transfer
		Online Transfer
ONLINE BANK CARD PAYMENTS FOR August 2022		
TOTAL	£1,724.65	

LGA 1972 = Local Government Act 1972