



MINUTES

Committee: Parish Council
Date: Tuesday, 01 November 2022
Time: 7:00pm
Venue: Community Club

Present

Cllr Vivienne Hodges (Chairman)
Cllr Mike Warner (Vice-Chairman)
Cllr Gordy Keep
Cllr Penny Simpson
Cllr Richard Short
Cllr Jan Evans
Cllr Catherine Fileman-Wright
Cllr Mike Jeffery
Cllr Malcolm Chudley

Also Present

Samantha Parkin (Clerk)
County Councillor Jerry Brook
2 members of the public

PUBLIC PARTICIPATION

The first member of the public was a representative of the Community Sports Centre who attended to express disappointment at the lack of engagement and support from the council. The representative was disappointed that the ideas presented at the meeting held on 6th September had not been actioned. The representative also expressed disappointment at the decision made last month (min no. 175/2022) to withdraw the grant due to a change in circumstances. Cllr Evans noted the councils grant budget is limited and restricted to the application received.

The second member of the public attended in respect of min no. 198/2022 concerned about pedestrian safety in Ford Street.

187/2022 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Dodd and Cllr Farrand-Rogers.

188/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

Cllr Fileman-Wright declared an interest in the correspondence received from the Devon and Somerset Fire and Rescue service because her husband is a Fire Fighter. No requests for dispensation were received.

189/2022 MINUTES

It was proposed by Cllr Jeffery, seconded by Cllr Fileman-Wright and **resolved to accept and sign** the minutes of the meeting held on 18th October 2022 as a correct record.

190/2022 COUNTY COUNCILLOR REPORT

County Councillor Brooks addressed the concerns raised over pedestrian safety in Ford Street. He noted that Chudleigh has a problem with speeding traffic and through working with the Neighbourhood Highways Officer the net result is the Police will be attending to carry out speed checks. Cllr Brook also noted it is difficult as a pedestrian to judge vehicle speed and suggested the council ask the Neighbourhood Highways Officer to carry out a speed check.

Cllr Brook reported that Devon County Council's (DCC) children and young people services has been under scrutiny by OFSTED for quite a long time and the current situation is that DCC is improving. As a result DCC has employed a Commissioner from Kent to oversee the progress of the improvements being made.

Cllr Brook advised the council that Teignbridge District Council is currently analysing bins in the area to see what residents are putting in their bins.

Cllr Brook noted that Covid cases increased throughout September and he warned the council that there could be a formidable increase throughout the winter.

Cllr Brook updated the council on DCC's financial position; in his last report Cllr Brook noted that DCC were possibly looking at a £30 million overspend. DCC have managed to find £20 million in savings but the current projected overspend is £40million. It is anticipated the Government will soon be releasing next year's financial formula and it is understood that DCC will have to make some considerable savings.

Cllr Brook reported that the County Councillors locality budgets have been reinstated at a diminished rate. Cllr Brook is conscious that any grants given should yield maximum benefit to the community. Cllr Brook asked the council to consider potential projects in the community that would benefit from a grant.

Cllr Short asked Cllr Brook if the potential Devolution deal will have any implication on the role of Parish Councils. Cllr Brook didn't think there would be any implications and noted that if Devon is successful it will get a larger sum of capital money from the Government.

Cllr Hodges thanked Cllr Brook for attending and advised that the council will consider potential projects for the locality budget.

191/2022 MATTERS ARISING

It was noted Cllr Keep has sown the wildflower area in the Churchyard. The council thanked Cllr Keep.

It was noted the Clerk has completed and passed the CILCA Unit 3 and 4 portfolio.

It was noted Cllr Fileman-Wright has started work on the emergency plan.

It was noted the Christmas Light Switch on will be held on Saturday, 26th November. The Chairman noted there is still availability for stall holders.

192/2022 CHAIRMANS DISCRETION

The Chairman noted that Cllr Warner had volunteered to lay the wreath at the Remembrance event on Sunday, 13th November.

The Chairman noted the council had been successful in their application to County Councillor Brooks locality budget. The council used the money to purchase the Jubilee bench.

193/2022 DISTRICT COUNCILLOR'S REPORT

Cllr Jeffery informed the council there was nothing to report.

194/2022 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report was noted and is attached at appendix 1 on page 72.

195/2022 CLIMATE CHANGE & ECOLOGICAL WORKING GROUP REPORT

Cllr Simpson noted the community fridge is working very well and featured in this month's Green Tip. Cllr Fileman-Wright summarised the circulated minutes from the community energy meeting and added that the White Hart is offering soup lunches and a warm room once a week.

196/2022 INTERNAL FINANCIAL REGULATOR REPORT

Cllr Evans had checked the accounts for September.

197/2022 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments.

It was proposed by Cllr Warner, seconded by Cllr Evans and **resolved to approve** the schedule of payments at appendix 2 on page 72.

198/2022 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Devon and Somerset Fire and Rescue service asking the Council to complete the consultation about the level of precept (council tax contribution) for the fire and rescue service.

Cllr Fileman-Wright and Cllr Jeffery felt strongly that the council should complete the consultation as they both felt that the Moretonhampstead Fire Station is an important community asset. It was noted that Moreton's appliance had not been called to recent incidents and the council were worried that the station is at risk of being closed.

It was proposed by Cllr Warner, seconded by Cllr Jeffery and resolved that Cllr Fileman-Wright and the Clerk will work together to complete the consultation. The council will investigate a campaign to promote awareness of the risks of losing the Fire Station and make representations to the authorities that the council want a good local presence in the community.

Correspondence was received and circulated prior to the meeting from a member of the public concerned about pedestrian safety in Ford Street. The Chairman thanked the correspondent and decided to delay discussion on the issue until min no. 201/2022

Correspondence was received and circulated prior to the meeting from Teignbridge District Council inviting the Council to attend the Housing Stakeholders' event. The correspondence was noted.

Correspondence was received and circulated prior to the meeting from Manaton Parish Council updating the Council on the '20's Plenty' scheme. The correspondence was noted.

Correspondence was received and circulated prior to the meeting from the Swimming Pool committee noting the correspondence received regarding the community energy group. The correspondence was noted.

Correspondence was received and circulated from Teignbridge District Council requesting the Council consider possible projects for the Shared Prosperity Fund.

Cllr Evans enquired if the Sports Centre could benefit from the fund. Cllr Fileman-Wright thought the council should promote the shared prosperity fund to raise awareness in the community. In particular, Cllr Short suggested highlighting the fund to Green Hill Arts because the fund appeared to have a large sum of money available to benefit the arts.

Cllr Evans will look at the grant with the Clerk and see if there are any potential projects in the community.

Correspondence was received and circulated from the Twinning Association updating the Council on how the grant was spent. The correspondence was noted.

199/2022 CLERKS REPORT

The Clerk had recently attended the DALC AGM and conference; her report had been circulated prior to the meeting.

200/2022 ALLOTMENT MATTERS

The Clerk had circulated the quote to replace the Allotment gate and post prior to the meeting.

It was proposed by Cllr Warner, seconded by Cllr Jeffery and **resolved to accept** the quote to replace the allotment gate.

201/2022 HIGHWAY MATTERS

The Clerk had circulated correspondence received from the Neighbourhood Highways Officer and information on Community Speed Watch schemes prior to the meeting.

The council felt it would be beneficial to meet with the Neighbourhood Highways Officer and seek advice regarding solutions to pedestrian safety in the town. Cllr Fileman-Wright thought it would be beneficial to set up a working group to look at the issue in greater depth.

It was proposed by Cllr Evans and seconded by Cllr Fileman-Wright to arrange a meeting next week to list objectives to discuss and agree at the next meeting in December.

Cllr Chudley proposed an amendment to arrange a meeting with the Neighbourhood Highways Officer next week to discuss issues and if necessary call an extraordinary meeting to resolve the issue. Cllr Evans was happy to add Cllr Chudley's amendment to her proposal.

It was proposed by Cllr Evans, seconded by Cllr Fileman-Wright and **resolved to arrange** a meeting with the Neighbourhood Highways Officer next week to discuss issues and list objectives to discuss and agree at the next meeting in December. If necessary call an extraordinary meeting to resolve the issue. There was one abstention.

202/2022 LIBRARIES FOR LIFE CAMPAIGN

The Clerk had circulated information on the campaign prior to the meeting. The council agreed to find out more information before supporting the campaign.

203/2022 OFFICE MATTERS

The Clerk had circulated her report recommending the Council update the computer operating system and agree to the use of Councillor email addresses.

Cllr Fileman-Wright recommended the use of Microsoft Office 365; almost all Govt. organisations use the version and she noted the included cloud storage was very good.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Simpson and **resolved to support** the Microsoft Office 365 upgrade and agree to the use of Cllr email addresses. There was one abstention.

PUBLIC PARTICIPATION

The member of the public thanked the council for taking her letter seriously and also noted that speeding isn't the only issue; it is the way traffic mounts the pavements.

The sports centre representative noted that fridges have high running costs and isn't the best use of money. He also expressed support for the council investigating a campaign to support the Fire service.

The Chairman closed the meeting at 8.23pm.

TO DO ACTIONS

- Clerk to make payments
- Clerk to make the agreed actions and replies to correspondence
- Cllr Fileman-Wright and the Clerk to complete the Fire and Rescue Service consultation
- The council to investigate a campaign to promote awareness of the Fire and Rescue service
- Promote the Shared Prosperity Fund
- Clerk to notify the contractor his quote was successful
- Clerk to arrange a meeting with Highways officer to discuss speeding issues
- Clerk to upgrade to Microsoft 365 and implement Cllr email addresses

MPC Minutes 01.11.2022 Attachment no.1 – Open Spaces Report

Inspection carried out by: Sam Parkin (Clerk)

Date: November

Area	Comments	Action
The Sentry	Scheduled last cut of the year. Volunteer has planted bulbs and plants in seating area planters.	
Churchyard	Scheduled last cut of the year. Cllr Keep has sown the wildflower area. Gate into the Sentry has been repaired.	None
The Play Area	Looks good.	None
The Henge	OK	None.
The Pound	OK	None.
Cross Tree	Looks good.	None.
Geneva Island/War Memorial	Looks good.	None.
Wheelwright's wheel	Not visited.	None.
Allotment	Gate and post need replacing. A few trees have ash dieback – tree surgeon has had a look and advised they are not dangerous but will need felling.	Awaiting quotes. Awaiting quote.
Seats/benches/Lamp posts	Looks good. Coronation bench needs weeds removing.	None. Remove weeds from bench.
Gates and Railings	Looks good.	None.
Bus Shelter	Looks good.	None.
Recycling	OK	None.

MPC Minutes 01.11.2022 Attachment no.2 – Schedule of Payments November 2022

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS FOR October 2022		
MDT (office rent) - paid 01/11/2022 <i>LGA 1972 s.111</i>	£379.48	Direct debit
S PARKIN (Clerk's salary 1 October - 31 October 2022) – paid 31/10/2022 <i>LGA 1972 s.112</i>	£1,023.55	Online Transfer
PENINSULA PENSIONS (employer's and employee's contribution) –paid 31/10 <i>LGA 1972 s.112</i>	£293.89	Online Transfer
HMRC (PAYE and NI) – next payment Jan <i>LGA 1972 s.112</i>		Online Transfer
Plusnet (telephone and internet – paid 31/10) <i>LGA 1972 s.111</i>	£23.51	Direct Debit
OTHER PAYMENTS AUTHORISED 01 November 2022		
Hire of the Community Club – 04/10/2022 <i>LGA 1972 s.111</i>	£15.00	Online Transfer
S Parkin – Mileage to DALC Conference <i>LGA 1972 s.111</i>	£13.50	Online Transfer
Old Mill – Q2 payroll services <i>LGA 1972 s.111</i>	£110.86	Online Transfer
Classic Gates and Railings – Repair Sentry gate <i>LGA 1972 s.214(2)</i>	£66.00	Online Transfer
Paul Harvey – Sentry cut and Pound & Henge cut <i>Open Spaces Act 1906 s.10</i>	£240.00	Online Transfer
SLCC – Annual membership <i>LGA 1972 s.143(1)(b)</i>	£171.00	Online Transfer
Viking – Office supplies	£67.20	Online Transfer

M Jones – Planting costs for Sentry seating area – <i>Open Spaces Act 1906 s.10</i>	£20.91	Online Transfer
Royal British Legion Poppy Appeal – Wreath donation- <i>LGA 1972 s.137</i>	£25.00	Cheque
DALC – AGM and Conference - <i>LGA 1972 s.111</i>	£42.00	Online Transfer
Teign Valley Nursery –winter basket refills <i>Open Spaces Act 1906 s.10</i>	£312.00	Online Transfer
ONLINE BANK CARD PAYMENTS FOR October 2022		
TOTAL	£2,803.90	

LGA 1972 = Local Government Act 1972