



MINUTES

Committee: Staffing Committee
Date: Monday 12 December 2022
Time: 10.00am
Venue: Parish Council Office

Present

Cllr Mike Warner (Chairman)
Cllr Jan Evans
Cllr Vivienne Hodges

Also Present

Samantha Parkin (Clerk)

07/2022 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Fileman-Wright.

08/2022 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest were made. No requests for dispensations were received.

09/2022 MINUTES

It was proposed by Cllr Evans, seconded by Cllr Hodges and **resolved to accept and sign** the minutes of the meeting held on 4th October 2022 as a correct record.

10/2022 CONFIDENTIAL INFORMATION

It was proposed by Cllr Warner, seconded by Cllr Evans and resolved that in view of the confidential nature of the business about to be transacted on personal employee matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw.

11/2022 CLERK'S APPRASIAL

The Clerk's appraisal and review was conducted and targets agreed. A copy of the appraisal is stored confidentially in the Parish Council office.

12/2022 CLERK'S SALARY

The Clerk had circulated the SLCC's Job Evaluation guide and the current Local Government Association pay scales prior to the meeting.

The Clerk left the meeting whilst the committee discussed the Clerks salary.

It was proposed by Cllr Hodges, seconded by Cllr Evans and **resolved to increase** the Clerk's spinal point level to SCP 20 pending an increase to SCP 21 in April 2023.

13/2022 NATIONAL SALARY AWARD

It was noted the Local Government Association has come to an agreement on the 2022/23 pay offer after the unions met on 1 November and agreed to accept the offer. The terms of the agreement include:

- With effect from 1 April 2022, an increase of £1,925 on all NJC pay points 1 and above
- With effect from 1 April 2023, an increase of one day to all employees' annual leave entitlement

The Chairman closed the meeting at 10.54am.

TO DO ACTIONS:

- Chairman to notify Old Mill Accountants of the Clerk's salary award.

DRAFT