



# MINUTES

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**Committee:** Finance and Policy Committee  
**Date:** Tuesday 18 April 2023  
**Time:** 6.30pm  
**Venue:** Parish Council Office

## Present

Cllr Jan Evans (Chair)  
Cllr Gordy Keep  
Cllr John Farrand-Rogers  
Cllr Mike Warner

## Also Present

Samantha Parkin (Clerk)

### 15/2023 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Hodges.

### 15/2023 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

No declarations of interest were made. No requests for dispensations were received.

### 17/2023 MINUTES

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Keep, and **resolved** to **accept** and sign the minutes of the meeting held on 21<sup>st</sup> March 2023 as a correct record.

### 18/2023 Q4 BUDGET REPORT

The Clerk had circulated the Q4 budget report prior to the meeting and the report was noted. The Clerk noted that she had completed the Annual Governance and Accountability Return and will send to the Internal Auditor this week.

### 19/2023 RISK ASSESSMENT

The updated Risk Assessment had been circulated with the agenda.

It was proposed by Cllr Evans, seconded by Cllr Warner, and **resolved** to recommend to the full Council to **approve** the updated Risk Assessment.

The Chairman closed the meeting at 6.41pm.

### TO DO ACTIONS:

- Add all recommendations to the May full Council Agenda